

City Commission Minutes
Regular Session
November 24, 2025

City Commission Chambers
101 S Lincoln Ave.
Chanute, KS 66720

CALL TO ORDER – PLEDGE OF ALLEGIANCE

Mayor Jacob LaRue presided and called the meeting to order at 6:30 p.m., the Pledge of Allegiance was recited.

Commissioners Present: Mayor Jacob LaRue and Commissioners Tim Fairchild and Larry Taylor.

Commissioners Absent: Commissioner Kevin Berthot and Tim Egner.

Staff Present: Todd Newman, City Manager; Ryan Follmer, Assistant City Manager; Tina Bailey, City Clerk; David Brake, City Attorney; Cory Kepley, Chief Finance Officer; and Chris Pefley, Chief of Police.

INVOCATION

The invocation was given by Commissioner Tim Fairchild.

AGENDA

The Agenda was approved on motion by Commissioner Taylor, seconded by Commissioner Fairchild. Voting Aye: All. Motion carried unanimously.

CONSENT AGENDA

The Consent Agenda is used to approve non-controversial or routine matters by a single motion and vote. The Consent Agenda consisted of the following:

- Minutes – City Commission – November 10, 2025
- Warrant Register dated November 10, 2025
- Warrant Register dated November 19, 2025
- Review Various Board and Committee Minutes and Reports
- Main Street Chanute Request to Block Certain City Streets in Order to Hold 34th Annual Christmas Parade of Lights

Motion made by Commissioner Fairchild, seconded by Commissioner Taylor, to approve the consent agenda. Voting Aye: All. Motion carried unanimously.

PUBLIC COMMENTS

None.

CITY MANAGER'S REPORT

City Manager Todd Newman gave his report on City activities and operations. Items reported on included an update on upcoming holiday hours for city offices and the 2026-2028 IBEW Union Contract.

NEW BUSINESS

2025 BUDGET AMENDMENT – PUBLISH NOTICE OF PUBLIC HEARING

It is customary for the City to amend its annual budget before the end of each fiscal year. As is typical, we have fund modifications that will require an amendment to be conducted. Budget Amendment – Pursuant to K.S.A. 79-2929, we are obligated to provide a 10-day notice, from date of publication, for purposes of conducting a budget hearing. This will allow year-end financial wrap up.

Various municipal activities will require the budget to be amended. Revenue and unencumbered cash will support the proposed modifications. Increasing the limit on these funds pursuant to Kansas Statute. This action will allow the City to remain compliant with State of Kansas budgetary restrictions.

No issue of liability, unless the budget amendment cannot be conducted in accordance with statutory terms. Budget violations can impact bond rating and other terms associated with bond compliance. Comply with provisions relating to statutory budget law.

General discussion was made. Comments were made by Chief Finance Officer Cory Kepley and City Manager Todd Newman.

Motion made by Commissioner Fairchild, seconded by Commissioner Taylor, to authorize the City to publish the Notice of Budget Hearing amending the 2025 Budget and to set the date of the Public Hearing for December 8, 2025. Voting Aye: All. Motion carried unanimously.

CITY BOUNDARY RESOLUTION

Annually, if there have been any changes in the City's boundaries, the City is required by State law to adopt a Resolution defining the revised boundaries.

The Resolution reflects the changes to the City's boundaries in 2025. K.S.A. 12-517 requires adopting and filing a certified copy of the Resolution with the County Clerk, Register of Deeds, and the State Transportation Engineer of the State of Kansas. A map with the annexations was provided to the Commission for review.

General discussion was made. Comments were made by City Manager Todd Newman and City Attorney David Brake.

Motion made by Commissioner Taylor, seconded by Commissioner Fairchild, to adopt the City Boundaries Resolution. Voting Aye: All. Motion carried unanimously.

The Resolution was assigned: No. 2025-138

COMMISSION COMMENTS

Mayor LaRue and Commissioners Fairchild and Taylor wished everyone a Happy Thanksgiving Holiday and thanked City staff for the work that they do and are able to accomplish.

Mayor LaRue thanked the community for campaigning for neighbors taking care of their neighbors during the holiday season.

ADJOURNMENT

Motion made by Commissioner Fairchild, seconded by Commissioner Taylor, to adjourn. Voting Aye: All. Motion carried unanimously. Meeting adjourned at 6:45 p.m.

Tina L Bailey, CMC
City Clerk