City Commission Minutes  
Regular Session  
February 26, 2024

City Commission Chambers  
101 S Lincoln Ave.  
Chanute, KS 66720

CALL TO ORDER – PLEDGE OF ALLEGIANCE
Mayor Jacob LaRue presided and called the meeting to order at 6:30 p.m., the Pledge of Allegiance was recited.

Commissioners Present: Mayor Jacob LaRue and Commissioners Kevin Berthot, Tim Egner, Tim Fairchild, and Larry Taylor.

Staff Present: Todd Newman, City Manager; Ryan Follmer, Assistant City Manager; Tina Bailey, City Clerk; David Brake, City Attorney; and Cory Kepley, Chief Finance Officer.

INVOCATION
The invocation was given by Mayor Jacob LaRue.

AGENDA
The Agenda was approved on motion by Commissioner Taylor, seconded by Commissioner Berthot. Voting Aye: All. Motion carried unanimously.

CONSENT AGENDA
The Consent Agenda is used to approve non-controversial or routine matters by a single motion and vote. The Consent Agenda consisted of the following:

• Minutes – City Commission – February 12, 2024
• Warrant Register dated February 14, 2024
• Warrant Register dated February 21, 2024
• Review Various Board and Committee Minutes and Reports
• Request to Temporarily Block Parking Lot – CMA Community Bike Blessing Event

Mike Bright with the Christian Motorcyclists Association provided a brief summary of their request and event.

Motion made by Commissioner Berthot, seconded by Commissioner Taylor, to approve the Consent Agenda as presented. Voting Aye: All. Motion carried unanimously.

PUBLIC COMMENTS
Matt Godinez, Chanute Rotary Club President, presented the City of Chanute with a check in the amount of $6,000 for the Santa Fe Park Playground Project.
CITY MANAGER’S REPORT
City Manager Todd Newman gave his report on City activities and operations. Items reported on included an update on City projects and distributed a “Project Scope” handout to the City Commission for review.

City Manager Newman announced that a Ribbon Cutting will be held on March 11, 2024, 5:30 p.m. at the Santa Fe Ball Complex. He invited the governing body to attend.

NEW BUSINESS
REQUEST FOR PROPOSAL – HVAC DEPOT BUILDING
City staff along with Alison Mih and Garrett Sharp developed an RFP for the new HVAC for the Depot building. Bids were received by three (3) different engineering firms. After receipt of bid openings, the selection committee reached out to 5BY5 Engineering for an interview where numerous members from the City, Library, and Museum set in to ask questions.

Engineering services under this Agreement are generally identified as; MEP Drawings for Permit and MEP Construction Administration.

Brock Centlivre with 5BY5 Engineers presented the preliminary plans and answered questions from the governing body.

General discussion was made. Comments were made by City Manager Todd Newman and Mr. Centlivre.

Motion made by Commissioner Taylor, seconded by Commissioner Fairchild, to approve Professional Services with 5BY5 Engineers and authorize the Mayor to sign the Agreement as presented. Voting Aye: All. Motion carried unanimously.

NEIGHBORHOOD REVITALIZATION PROGRAM APPLICATION – ASH REAL ESTATE
ASH Real Estate, LLC has submitted an application under the Neighborhood Revitalization Program. It has been verified that the property listed under the scope of the application, 1301 South Denman, parcel identification number 067-049-30-0-10-14-019.00-0 is within the scope of the city limits of Chanute. The application has been submitted and reviewed by the Chanute Community Services Department, Chanute Regional Development Authority, the Neosho County Appraisers office, and the Neosho County Treasurer’s office.

The application is now being submitted to the City Commission for consideration and approval. The application will be void one year from the date of the application being approved unless the construction is finished before then. The applicant is to notify the County Appraiser of the commencement of construction within ten (10) days after starting the project.

General discussion was made. Comments were made by City Manager Todd Newman and City Attorney David Brake.

Motion made by Commissioner Berthot, seconded by Commissioner Fairchild, to approve the Neighborhood Revitalization Application – ASH Real Estate, LLC, 1301 South Denman. Voting Aye: All. Motion carried unanimously.
PROPOSED CHANGE TO CITY OF CHANUTE CHARTER ORDINANCE NO. 16

Chanute Charter Ordinance No. 16 outlines the members of the Chamber Tourism Committee.

The Chamber proposes to have four (4) representatives (citizens-at-large) appointed by the Mayor to the Committee rather than two (2) hotel and motel representatives and two (2) citizens-at-large. The Chamber would continue to recruit potential new members to make a recommendation for appointment by the Mayor. The Chamber would continue to pursue hotel and motel representatives as openings become available.

A Charter Ordinance can only be amended by passing a new Charter Ordinance.

General discussion was made. Comments were made by City Attorney David Brake and Chamber of Commerce & Office of Tourism Executive Director Amy Jensen.


The Charter Ordinance was assigned: No. 22

PROPERTY RESOLUTION – 714 NORTH GRANT
PROPERTY RESOLUTION – 319 NORTH KANSAS
PROPERTY RESOLUTION – 1017 NORTH GARFIELD
PROPERTY RESOLUTION – 227 SOUTH KANSAS
PROPERTY RESOLUTION – 930 SOUTH WASHINGTON
PROPERTY RESOLUTION – 318 SOUTH ALLEN

General discussion was made. Comments were made by Assistant City Manager Ryan Follmer.

Motion made by Commissioner Fairchild, seconded by Commissioner Taylor, to adopt resolution declaring that the above properties are in violation of Chanute Municipal Codes and authorizing abatement of certain nuisances as presented. Voting Aye: All. Motion carried unanimously.

The Resolutions were assigned: No. 2024-17, No. 2024-18, No. 2024-19, No. 2024-20, No. 2024-21, and No. 2024-22.

COMMISSION COMMENTS

Commissioner Taylor commented on the 21st & Plummer Intersection Project.

General discussion was made. Comments were made by City Manager Todd Newman.

Commissioner Egner commented on the “S-Curve” located at 7th Street between Lincoln & Santa Fe. He requested City staff to research installation of a “Do Not Stop” sign.

General discussion was made. Comments were made by City Manager Todd Newman.
Commissioner Berthot commented on the economic development discussion made during tonight’s work session and invited the community and local organizations to be vocal and get involved.

Commissioner Fairchild thanked the Chanute Rotary Club for their donation for the Santa Fe Park Playground Project and provided a project fundraising update.

Mayor LaRue commented on the economic development discussion made during tonight’s work session and encouraged the community to reach out to the City Commission with their ideas and concerns.

**ADJOURNMENT**

Motion made by Commissioner Fairchild, seconded by Mayor LaRue, to adjourn. Voting Aye: All. Motion carried unanimously. Meeting adjourned at 7:06 p.m.

Tina L Bailey, CMC
City Clerk