CALL TO ORDER – PLEDGE OF ALLEGIANCE
Mayor Jacob LaRue presided and called the meeting to order at 6:30 p.m., the Pledge of Allegiance was recited.

Commissioners Present: Mayor Jacob LaRue and Commissioners Kevin Berthot, Tim Egner, and Tim Fairchild.

Commissioners Absent: Commissioner Larry Taylor.

Staff Present: Todd Newman, City Manager; Ryan Follmer, Assistant City Manager; Tina Bailey, City Clerk; David Brake, City Attorney; Cory Kepley, Chief Finance Officer; and Jeff Litzel, Interim Water & Wastewater Superintendent.

INVOCATION
The invocation was given by Commissioner Tim Fairchild.

AGENDA
Mayor LaRue requested the removal of Agenda Item 8H-Property Resolution 315 East Oak. The amended Agenda was approved on motion by Commissioner Egner, seconded by Commissioner Berthot. Voting Aye: All. Motion carried unanimously.

CONSENT AGENDA
The Consent Agenda is used to approve non-controversial or routine matters by a single motion and vote. The Consent Agenda consisted of the following:

- Minutes – City Commission – January 22, 2024
- Warrant Register dated January 24, 2024
- Warrant Register dated January 31, 2024
- Warrant Register dated February 7, 2024
- Review Various Board and Committee Minutes and Reports

Motion made by Commissioner Berthot, seconded by Commissioner Egner, to approve the Consent Agenda as presented. Voting Aye: All. Motion carried unanimously.

PUBLIC COMMENTS
Jeana Lawrence, Chanute Public Library Executive Director reported on upcoming Library events.
CITY MANAGER’S REPORT

City Manager Todd Newman gave his report on City activities and operations. Items reported on included an update on the Fiber Project, the 21st & Plummer Project, the Santa Fe Ball Complex Project, the Commission Chamber Room Remodel Project, and 112 West Main.

City Manager Newman reminded the Commission of the upcoming Work Session scheduled for Monday, February 26, 2024, 5:30 p.m. in the Alliance Room. He reported that sales tax will be the item of review and discussion.

NEW BUSINESS

REQUEST TO SHOOT FIREWORKS – FOUNDATION OF NEOSHO MEMORIAL REGIONAL MEDICAL CENTER

Anna Methvin, Director, Foundation of Neosho Memorial Regional Medical Center, is requesting permission on behalf of the foundation to shoot fireworks the evening of Friday, April 26, 2024, as part of their annual Gala Event.

Ms. Methvin provided a brief overview of their request.

General discussion was made. Comments were made by City Manager Todd Newman.

Motion made by Commissioner Berthot, seconded by Commissioner Egner, to approve the Foundation of Neosho Memorial Regional Medical Center’s request to shoot fireworks on the evening of Friday, April 26, 2024 as part of their annual Gala Event. Voting Aye: All. Motion carried unanimously.

NEIGHBORHOOD REVITALIZATION PROGRAM APPLICATION – ASH REAL ESTATE

ASH Real Estate, LLC has submitted an application under the Neighborhood Revitalization Program. It has been verified that the property listed under the scope of the application, 1201 South Denman, parcel identification number 067-049-30-0-10-14-001.00-0 is within the scope of the city limits of Chanute. The application has been submitted and reviewed by the Chanute Community Services Department, Chanute Regional Development Authority, the Neosho County Appraisers office, and the Neosho County Treasurer’s office.

The application is now being submitted to the City Commission for consideration and approval. The application will be void one year from the date of the application being approved unless the construction is finished before then. The applicant is to notify the County Appraiser of the commencement of construction within ten (10) days after starting the project.

General discussion was made. Comments were made by City Manager Todd Newman.

Motion made by Commissioner Egner, seconded by Commissioner Berthot, to approve the Neighborhood Revitalization Application – ASH Real Estate, LLC, 1201 South Denman. Voting Aye: All. Motion carried unanimously.

DONATION OF LAND

The owner of Lot 11, Block 5, north side addition to the City of Chanute, discovered that the City of Chanute owns 5’ on the north side of the lot.
The City apparently acquired this a long time ago for drainage and City staff has determined that ownership of this land is no longer necessary. The City Attorney has prepared a Quit Claim Deed for the 5’ strip of land.

General discussion made. Comments were made by City Manager Todd Newman.

Motion made by Commissioner Berthot, seconded by Commissioner Egner, to authorize the Mayor to execute the Quit Claim Deed as presented. Voting Aye: All. Motion carried unanimously.

APPROVAL OF PROFESSIONAL SERVICES WITH MIDWEST ENGINEERING GROUP, LLC FOR A WASTEWATER TREATMENT PLANT

Engineering services under this Agreement are generally identified as follows: Preliminary Engineering Report, Environmental Assessment, Design, Permitting, Bidding, Construction Administration and Observation of 2.5/5 MGD Primary Treatment and 10 MGD Tertiary Treatment Plant.

I&I Fund will cover the Engineering costs along with permitting and bidding. City staff will be seeking project funding towards the end of 2025. The City Attorney has approved the form of the agreement.

Daniel Coltrane with Midwest Engineering Group, LLC provided a brief overview of the preliminary plans.

General discussion was made. Comments were made by City Manager Todd Newman, City Attorney David Brake, and Chief Finance Officer Cory Kepley, and Mr. Coltrane.

Motion made by Commissioner Fairchild, seconded by Commissioner Berthot, to approve Professional Services with Midwest Engineering Group, LLC and authorize the Mayor to sign the Agreement as presented. Voting Aye: All. Motion carried unanimously.

PROPERTY RESOLUTION – 1113 SOUTH SANTA FE
PROPERTY RESOLUTION – 2409 WEST 3RD TERRACE
PROPERTY RESOLUTION – 820 WEST OAK
PROPERTY RESOLUTION – 702 NORTH HIGHLAND
PROPERTY RESOLUTION – 0 NORTH HIGHLAND

Motion made by Commissioner Berthot, seconded by Commissioner Egner, to adopt resolution declaring that the above properties are in violation of Chanute Municipal Codes and authorizing abatement of certain nuisances as presented. Voting Aye: All. Motion carried unanimously.

The Resolutions were assigned: No. 2024-12, No. 2024-13, No. 2024-14, No. 2024-15, and No. 2024-16.

COMMISSION COMMENTS
Commissioner Fairchild commented on property resolutions and associated fees.
General discussion was made. Comments were made by City Manager Todd Newman and City Attorney David Brake.

Commissioner Fairchild commented on debt and the City’s Standard & Poor’s Assessment.

General discussion was made. Comments were made by City Attorney David Brake, City Manager Todd Newman, and Chief Finance Officer Cory Kepley.

Commissioner Fairchild commented on the annual Soup Line Event and thanked everyone who participated. He encouraged everyone to get involved next year.

General discussion was made. Comments were made by City Manager Todd Newman.

Mayor LaRue commented on the Wastewater Treatment Plant Improvement Project and thanked City staff for getting the project started.

**ADJOURNMENT**

Motion made by Commissioner Egner, seconded by Mayor LaRue, to adjourn. Voting Aye: All. Motion carried unanimously. Meeting adjourned at 7:40 p.m.

Tina L Bailey, CMC
City Clerk