

**CALL TO ORDER – PLEDGE OF ALLEGIANCE**

Mayor Jacob LaRue presided and called the meeting to order at 6:30 p.m., the Pledge of Allegiance was recited.

Commissioners Present: Mayor LaRue and Commissioners Kevin Berthot, Phillip Chaney and Tim Fairchild.

Staff Present: Todd Newman, City Manager; Tina Bailey, City Clerk; David Brake, City Attorney; and Cory Kepley, Chief Finance Officer.

**INVOCATION**

The invocation was given by Commissioner Tim Fairchild.

**AGENDA**

The Agenda was approved on motion by Commissioner Berthot, seconded by Commissioner Fairchild. Voting Aye: All. Motion carried unanimously.

**CONSENT AGENDA**

The Consent Agenda is used to approve non-controversial or routine matters by a single motion and vote. The Consent Agenda consisted of the following:

- Minutes – City Commission – June 12, 2023
- Warrant Register dated June 14, 2023
- Warrant Register dated June 21, 2023
- Review Various Board and Committee Minutes and Reports
- Request to Temporarily Close the Parking Lot north of the Main Street Pavilion – Classic Car Cruise Night
- Request for Temporary Road Closure to Hold Fourth of July Celebration – American Legion

Motion made by Commissioner Berthot, seconded by Commissioner Fairchild, to approve the Consent Agenda. Voting Aye: All. Motion carried unanimously.

**PUBLIC COMMENTS**

Ruthann Boatwright, Interim Chanute Main Street Executive Director reported on upcoming Main Street events and also the July 1<sup>st</sup>, 150<sup>th</sup> Downtown Block Party and thanked the committee members.

Jane Brophy, Chanute Chamber of Commerce & Office of Tourism Executive Director reported on the Biking Across Kansas event, including statistics and comments.

**CITY MANAGER’S REPORT**

City Manager Todd Newman gave his report on City activities and operations. Items reported on included an update on the RHID project, upcoming holiday hours for City offices, and the Tioga.

General discussion was made.

**OLD BUSINESS**

**LIBRARY/MUSEUM AGREEMENTS**

At their June 12, 2023 City Commission Meeting, Commissioners requested to review the proposed agreements for the Library and Museum. City staff forwarded agreements after their June 28, 2021 Commission Meeting and negotiations stopped shortly after.

General discussion was made. Comments were made by City Manager Todd Newman, City Attorney David Brake, Chanute Public Library Executive Director Jeana Lawrence.

Commission consensus was to hold a Joint Work Session to further discuss this item on Monday, August 14, 2023 at 5:30 p.m.

**NEW BUSINESS**

**NEIGHBORHOOD REVITALIZATION APPLICATION – GREEN LIVING FOUNDATION, INC**

Green Living Foundation has submitted an application under the Neighborhood Revitalization Program. It has been verified that the property listed under the scope of the application, 1201 Osa Martin Blvd., parcel identification number 067-049-30-0-10-15-001.00-0 is within the scope of the city limits of Chanute. The application has been submitted and reviewed by the Chanute Regional Development Authority, the Neosho County Appraisers office, and the Neosho County Treasurer’s office.

The application is now being submitted to the City Commission for consideration and approval. The application will be void one year from the date of the application being approved unless the construction is finished before then. The applicant is to notify the County Appraiser of the commencement of construction within ten (10) days after starting the project.

General discussion was made. Comments were made by City Manager Todd Newman, City Attorney David Brake, and NMRMC Foundation Director Anna Methvin.

Motion made by Commissioner Berthot, seconded by Commissioner Fairchild, to approve the Neighborhood Revitalization Application – Green Living Foundation – 1201 Osa Martin Blvd. Voting Aye: All. Motion carried unanimously.

**NEIGHBORHOOD REVITALIZATION APPLICATION – ASH REAL ESTATE, LLC**

ASH Real Estate LLC has submitted an application under the Neighborhood Revitalization Program. It has been verified that the property listed under the scope of the application, 1508 West 11th, parcel identification number 067-049-30-0-10-10-011.00-0 is within the scope of the city limits of Chanute. The application has been submitted and reviewed by the Chanute

Regional Development Authority, the Neosho County Appraisers office, and the Neosho County Treasurer's office.

The application is now being submitted to the City Commission for consideration and approval. The application will be void one year from the date of the application being approved unless the construction is finished before then. The applicant is to notify the County Appraiser of the commencement of construction within ten (10) days after starting the project.

General discussion was made.

Motion made by Commissioner Fairchild, seconded by Commissioner Berthot, to approve the Neighborhood Revitalization Application – ASH Real Estate LLC – 1508 West 11th. Voting Aye: All. Motion carried unanimously.

#### **NEIGHBORHOOD REVITALIZATION APPLICATION – ASH REAL ESTATE, LLC**

ASH Real Estate LLC has submitted an application under the Neighborhood Revitalization Program. It has been verified that the property listed under the scope of the application, 1109 South Denman, parcel identification number 067-049-30-0-10-13-018.00-0 is within the scope of the city limits of Chanute. The application has been submitted and reviewed by the Chanute Regional Development Authority, the Neosho County Appraisers office, and the Neosho County Treasurer's office.

The application is now being submitted to the City Commission for consideration and approval. The application will be void one year from the date of the application being approved unless the construction is finished before then. The applicant is to notify the County Appraiser of the commencement of construction within ten (10) days after starting the project.

General discussion was made.

Motion made by Commissioner Fairchild, seconded by Commissioner Berthot, to approve the Neighborhood Revitalization Application – ASH Real Estate LLC – 1109 South Denman. Voting Aye: All. Motion carried unanimously.

#### **APPOINT ONE MEMBER TO THE CHAMBER TOURISM COMMITTEE**

Brie Grimes has resigned from her position on the Chamber Tourism Committee, leaving one unexpired board term vacant.

Jane Brophy, Executive Director, Chanute Chamber of Commerce & Office of Tourism, is requesting that the Commission appoint one member to the Chamber Tourism Committee.

On behalf of the Tourism Committee, Ms. Brophy recommends the Commission appoint Jeana Lawrence as a Hospitality Industry Representative, filling the remainder of the unexpired term (12/31/24). (Appointment: Mayor with Consent of City Commission: 2-year term)

General discussion was made.

Mayor LaRue with the consent of the City Commission appointed Jeana Lawrence to the Chamber Tourism Committee, filling the unexpired term of Brie Grimes through 12/31/24.

Commission consensus was to review amending City Charter Ordinance No. 16 at a future meeting related to appointment of members to the Tourism Committee, specifically the hotel and industry representatives.

**APPLICATION FOR 2023 LICENSE TO SELL CEREAL MALT BEVERAGE**

It is the City's policy to inspect the premises of any business applying for a Cereal Malt Beverage License. The business at 511 S Country Club Rd, Colborn's at Stone Creek, has applied for a Cereal Malt Beverage License.

General discussion was made. Comments were made by City Manager Todd Newman.

City Manager Todd Newman provided an update on the new restaurant.

Motion made by Commissioner Fairchild, seconded by Commissioner Chaney, to approve the application for a 2023 Cereal Malt Beverage license contingent inspection approval from the City Building Inspector and Fire Department, and also clearance through the Police Department.

Voting Aye: All. Motion carried unanimously.

**CIGARETTES AND TOBACCO PRODUCTS**

In 1999 the City of Chanute following State law made it unlawful for any person under the age of 18 to purchase or possess cigarettes or tobacco products. Kansas legislature has passed a statute raising the minimum age to 21.

General discussion was made. Comments were made by City Attorney David Brake and City Manager Todd Newman.

Motion made by Commissioner Berthot, seconded by Commissioner Fairchild, to pass an Ordinance Amending Chanute Municipal Code Section 9.69.010 Pertaining to Selling, Purchasing or Possessing Cigarettes or Tobacco Products. Voting Aye: All. Motion carried unanimously.

The Ordinance was assigned: No. 2657

**PROPERTY RESOLUTION – 18 SOUTH WILSON**

**PROPERTY RESOLUTION – 1302 SOUTH HIGHLAND**

**PROPERTY RESOLUTION – 125 SOUTH LAFAYETTE**

General discussion was made. Comments were made by City Manager Todd Newman.

Motion made by Commissioner Berthot, seconded by Commissioner Fairchild, to adopt resolution declaring that the above properties are in violation of Chanute Municipal Codes and authorizing abatement of certain nuisances as presented. Voting Aye: All. Motion carried unanimously.

The Resolutions were assigned: No. 2023-71, No. 2023-72, and No. 2023-73.

## **COMMISSION COMMENTS**

Commissioner Chaney commented on area baseball/softball team competitions and championship wins. He commented on the Santa Fe Ball Complex.

City Manager Todd Newman provided a brief update on the Santa Fe Ball Complex.

Commissioner Chaney commented on the RHID project and the need for future discussion related to housing opportunities.

General discussion was made. Comments were made by City Manager Todd Newman.

City Manager Todd Newman suggested that City staff continue talks with the NMRMC Foundation for housing development opportunities and to hold a future work session to discuss this topic.

Commissioner Chaney commented on City money deposits and interest rate bids.

General discussion was made. Comments were made by City Manager Todd Newman and Chief Finance Officer Cory Kepley.

Commissioner Chaney commented on the Chanute Tribune's new publication dates and potential issues this may create for City legal publications.

General discussion was made. Comments were made by City Manager Todd Newman and City Attorney David Brake.

Commissioner Berthot commented on the City Fireworks Display and quoted a phrase from John Adams July 1, 1776 declaration of independence speech. He encouraged everyone to participate in the upcoming Fourth of July events and to be safe.

Mayor LaRue wished everyone a Happy Fourth of July.

Mayor LaRue commented on tonight's meeting and that he appreciates the open dialogue with fellow Commissioners and City staff.

## **ADJOURNMENT**

Motion made by Commissioner Fairchild, seconded by Mayor LaRue, to adjourn. Voting Aye: All. Motion carried unanimously. Meeting adjourned at 7:46 p.m.

Tina L Bailey, CMC  
City Clerk