

**CALL TO ORDER – PLEDGE OF ALLEGIANCE**

Mayor Jacob LaRue presided and called the meeting to order at 6:30 p.m., the Pledge of Allegiance was recited.

Commissioners Present: Mayor LaRue and Commissioners Kevin Berthot, Phillip Chaney and Tim Fairchild.

Staff Present: Todd Newman, City Manager; Ryan Follmer, Assistant City Manager; Tina Bailey, City Clerk; David Brake, City Attorney; and Cory Kepley, Chief Finance Officer.

**INVOCATION**

The invocation was given by Commissioner Kevin Berthot.

**AGENDA**

The Mayor requested the addition of an Executive Session to Discuss Non-Elected Personnel. The amended Agenda was approved on motion by Commissioner Berthot, seconded by Commissioner Fairchild. Voting Aye: All. Motion carried unanimously.

**CONSENT AGENDA**

The Consent Agenda is used to approve non-controversial or routine matters by a single motion and vote. The Consent Agenda consisted of the following:

- Minutes – City Commission – May 8, 2023
- Warrant Register dated May 10, 2023
- Warrant Register dated May 17, 2023
- Uncollectible Accounts
- Review Various Board and Committee Minutes and Reports
- Consider Request for Temporary Street/Alley Closure – First United Methodist Church
- Reappoint Two Members to the Chanute Housing Authority Board

Motion made by Commissioner Fairchild, seconded by Commissioner Berthot, to approve the Consent Agenda. Voting Aye: All. Motion carried unanimously.

**PUBLIC COMMENTS**

Chanute Public Library Executive Director Jeana Lawrence reported on Library summer activities.

Interim Chanute Main Street Executive Director Ruthann Boatwright reported on Main Street activities.

## **CITY MANAGER'S REPORT**

City Manager Todd Newman gave his report on City activities and operations. Items reported on included an update on the 21<sup>st</sup> & Plummer Project, upcoming holiday hours for City offices, and upcoming summer operating hours for all Public Works and Utility Departments.

City Manager Newman reported that a payment has been received from Todd Johnson in the amount of \$81,115.85 for the Tioga Revolving Loan. The payment does not cover the full balance owed.

General discussion was made. Comments were made by City Manager Todd Newman and City Attorney David Brake.

Motion made by Commissioner Fairchild, seconded by Commissioner Berthot, to receipt payment of \$81,115.85 from Todd Johnson for the Tioga Revolving Loan and to send this payment along with a recommendation to the State to accept the payment as paid in full for the Tioga Revolving Loan. Voting Aye: All. Motion carried unanimously.

## **OLD BUSINESS**

### **CITY/CRDA QUARTER CENT SALES TAX**

The City of Chanute and the CRDA split a quarter cent sales tax that was voted on by the people in November of 2018. The approved sales tax is set to expire March of 2024. At the last city commission meeting, commissioners discussed the possibility of splitting the sales tax and having a separate 1/8 tax for both the City of Chanute and CRDA.

The state law covering city retailers' sales tax states that a special tax must be in an increment of \$0.05. Accordingly, the current tax could not be split. If the commission wanted separate ballot questions, then it would need to be new sales tax proposals in increments of \$0.05.

General discussion was made. Comments were made by City Attorney David Brake and City Manager Todd Newman.

Commission consensus is for the City Attorney to draft one Resolution with two (2) ballot questions with the imposition of a separate general purpose Citywide retailer's sales tax for each the City of Chanute at .15% and the Chanute Regional Development Authority at .10%.

Commission consensus is to consider the Resolution at a Special Call Meeting, Monday, June 5, 2023, 5:30 p.m.

The scheduled June 5, 2023, Budget Work Session will immediately follow the Special Call Meeting.

## **NEW BUSINESS**

### **CONSIDER AUTHORIZING TRANSIENT GUEST TAX FUNDS FOR BIKING ACROSS KANSAS EVENT**

Chanute will host a Biking Across Kansas overnight event, Thursday, June 15, 2023. The official host of the event is USD 413 and the Chanute Chamber of Commerce and Office of Tourism was assigned the role of community liaison.

The Chamber is requesting up to \$6,000 to be funded out of the Transient Guest Tax to provide for a Chanute giveaway item for the cyclists, signage for the event, and other miscellaneous items to support and ensure that Chanute is showcased to the visitors.

Chamber of Commerce and Office of Tourism Executive Director Jane Brophy provided a brief overview of the request and event.

General discussion was made.

Motion made by Commissioner Berthot, seconded by Commissioner Fairchild, to approve up to \$6,000.00 from Transient Guest Tax Funds to support the Biking Across Kansas Event. Voting Aye: All. Motion carried unanimously.

**PROPERTY RESOLUTION – 1320 SOUTH EVERGREEN**

**PROPERTY RESOLUTION – 419 NORTH SANTA FE**

**PROPERTY RESOLUTION – 208 NORTH EVERGREEN**

Motion made by Commissioner Berthot, seconded by Commissioner Fairchild, to adopt resolution declaring that the above properties are in violation of Chanute Municipal Codes and authorizing abatement of certain nuisances as presented. Voting Aye: All. Motion carried unanimously.

The Resolutions were assigned: No. 2023-63, No. 2023-64, and No. 2023-65.

**EXECUTIVE SESSION TO DISCUSS NON-ELECTED PERSONNEL**

Motion made by Commissioner Chaney, seconded by Commissioner Berthot, that the City Commission recess into executive session to discuss non-elected personnel exception, K.S.A. 75-4319(b)(1). The open meeting will resume in the City Commission Chambers at 7:45 p.m. Voting Aye: All. Motion carried unanimously.

The City Commission returned to open session at 7:45 p.m.

No action taken.

Motion made by Commissioner Chaney, seconded by Commissioner Berthot, that the City Commission recess into executive session to discuss non-elected personnel exception, K.S.A. 75-4319(b)(1). The open meeting will resume in the City Commission Chambers at 8:05 p.m. Voting Aye: All. Motion carried unanimously.

The City Commission returned to open session at 8:05 p.m.

Motion made by Commissioner Chaney, seconded by Commissioner Berthot, to amend the City Manager's contract, Section 5-Salary – annual base salary of \$155,000 and Section 4-Termination, Resignation & Severance Pay – one-twelfth the (annual base) salary, with a maximum of eight months. Voting Aye: All. Motion carried unanimously.

## **COMMISSION COMMENTS**

Commissioner Fairchild requested an update on Sports Tourism.

City Manager Todd Newman provided a brief summary.

Commissioner Fairchild commented on the City's swimming pool.

City Manager Todd Newman reported that the City's goal is for operation of the swimming pool to last 20 years and provided a brief summary of maintenance needs and goals.

Commissioner Chaney requested that the street sweeper sweep the downtown alleys to remove broken glass from the April wind storm.

Commissioner Chaney congratulated the Chanute High School baseball team for winning their Regional Championship and wished them luck at State.

Commissioner Chaney commented on the Depot and the need for the City to develop a plan for repairs and maintenance.

General discussion was made. Comments were made by City Manager Todd Newman, City Attorney David Brake, and Assistant City Manager Ryan Follmer.

Commissioner Chaney thanked the City Manager and his team for their hard work and dedication to the community.

Commissioner Berthot thanked the City Manager and his team for their hard work and dedication to the community over the past three years.

Mayor LaRue echoed congratulations to the Chanute High School students going to State.

Mayor LaRue thanked the City Manager for his hard work and dedication to the community.

## **ADJOURNMENT**

Motion made by Commissioner Fairchild, seconded by Mayor LaRue, to adjourn. Voting Aye: All. Motion carried unanimously. Meeting adjourned at 8:20 p.m.

Tina L Bailey, CMC  
City Clerk