

CALL TO ORDER – PLEDGE OF ALLEGIANCE

Mayor Jacob LaRue presided and called the meeting to order at 6:30 p.m., the Pledge of Allegiance was recited.

Commissioners Present: Mayor LaRue and Commissioners Sam Budreau, Phillip Chaney, and Tim Fairchild.

Commissioners Absent: Commissioner Kevin Berthot.

Staff Present: Todd Newman, City Manager; Brian Duncan, Assistant City Attorney; Tina Bailey, City Clerk; Cory Kepley, Chief Finance Officer; and Clint Moore, Parks Director.

INVOCATION

The invocation was given by Commissioner Sam Budreau.

AGENDA

The Agenda was approved on motion by Commissioner Fairchild, seconded by Commissioner Budreau. Voting Aye: All. Motion carried unanimously.

CONSENT AGENDA

The Consent Agenda is used to approve non-controversial or routine matters by a single motion and vote. The Consent Agenda consisted of the following:

- Minutes – City Commission – July 25 2022
- Warrant Register dated July 27, 2022
- Warrant Register dated August 3, 2022
- Uncollectible Accounts
- Review Various Board and Committee Minutes and Reports
- Request for Street Closure for Neighborhood Block Party

Motion made by Commissioner Fairchild, seconded by Commissioner Budreau, to approve the Consent Agenda. Voting Aye: All. Motion carried unanimously.

PUBLIC COMMENTS

Ruthann Boatwright Main Street Chanute Executive Director reported on Main Street Chanute activities and introduced their new Executive Director, Jillian Wilson.

CITY MANAGER'S REPORT

City Manager Todd Newman gave his report on City activities and operations. Items reported on included an update on the Chip & Seal Project, Slurry Project, and Aquatic Center.

City Manager Newman provided a brief update on the Lisman Building Project and that this item will be placed on the next Agenda for discussion.

City Manager Newman reported that City staff is working on completing a Railroad Audit.

General discussion was made.

OLD BUSINESS

TOURISM SERVICES AGREEMENT – ANNUAL REVIEW

During the June 27, 2022 regular meeting the Chanute City Commission approved that the City Manager send notice by July 1, 2022 to the Chanute Chamber and Office of Tourism to amend or terminate the TSA Agreement commencing at the end of the year. Notice was sent on June 28, 2022.

During the August 1, 2022 Budget Work Session general discussion was made relating to the TSA. Commission consensus was to place this item on the agenda at the August 8, 2022 regular meeting for further discussion.

Annual payment of \$100,000.00 was set aside during the final Budget Work Session on August 1, 2022.

General discussion was made. Comments were made by City Manager Todd Newman.

The Commission suggested amending the TSA and allotting \$50,000 for tourism services and \$25,000 for program projects and events.

Commission consensus was to table this item and for the City Attorney to prepare an amended Tourism Services Agreement (TSA) as discussed and to place this item on the Agenda at the August 22, 2022 regular meeting.

NEW BUSINESS

CONSIDER PUBLIC HEARING DATE FOR 2023 MUNICIPAL BUDGET

Per the City Commissioners final Budget Work Session and comments received, City Staff is expecting to maintain the Mil Levy at or under the Revenue Neutral Rate. The City of Chanute is required to hold a Budget Hearing and have the Budget submitted to the County no later than August 25. As such, staff recommends that formal action be taken at tonight's meeting to establish a Budget Hearing date. Notably, this will require publication of the Notice of Budget Hearing Form at least 10 days in advance of said hearing.

The purpose of the hearing is to allow the public to speak about the proposed budget. This requires a public notice which is set by the City Commission.

The budget establishes the allocation of financial resources expected to be available to deliver municipal services for 2023.

Motion made by Commissioner Fairchild, seconded by Commissioner Budreau, to set August 22, 2022 as the date to hold the required Public Hearing for the 2023 Municipal Budget. Voting Aye: All. Motion carried unanimously.

REQUEST TO USE SANTA FE PARK TO HOLD CAR SHOW – CHANUTE MEXICAN FIESTA

The 2022 Chanute Mexican Fiesta Committee is requesting permission to use Santa Fe Park, specifically the circle drive of the lake spillway by the dog park, to hold a car show on September 17, 2022 in conjunction with the annual Mexican Fiesta Celebration. The car show will run from 8:30 a.m. to 2:00 p.m.

Chanute Mexican Fiesta President John Alonzo provided a brief summary of their request.

General discussion was made.

Motion made by Commissioner Fairchild, seconded by Commissioner Budreau, to approve use of Santa Fe Park as presented in order to hold a Car Show in conjunction with the annual Chanute Mexican Fiesta Celebration, September 17, 2022. Voting Aye: All. Motion carried unanimously.

O S KATY – OLD POOL HOUSE

The Parks Advisory Board is requesting demolition of the Old Pool House at Katy Park. Community Development has reported the building as dilapidated and in desperate need of repair. The Pool House was left standing for storage after demolition of the old swimming pool. The current structure has been deemed unsafe and has recent complaints of unwanted and unlawful activity.

General discussion was made. Comments were made by City Manager Todd Newman and Parks Director Clint Moore.

Motion made by Commissioner Fairchild, seconded by Commissioner Budreau to approve demolition of the Old Pool House at O S Katy. Voting Aye: All. Motion carried unanimously.

REQUEST FOR EXTENSION ON NEIGHBORHOOD REVITALIZATION PROJECT – HOME TEAM PROPERTIES

On August 9, 2021, the City Commission approved a Neighborhood Revitalization Program (NRP) Application from Home Team Properties for properties located at 2409 W 3rd and 2410 W 3rd.

The CRDA is requesting on Home Team Properties behalf that a one-year extension be granted on these property applications so that they may still benefit from the NRP while completing their project.

The Neighborhood Revitalization Program adopted by the Chanute City Commission does state in the "Application Process" section (Item 7) that projects must be completed within one year from the date the application is approved. There is an exception made in Item 7 of the "Criteria for Eligibility" section of the document that says, "The City Commission has the authority to grant

extensions up to 2 years for commercial properties and 1 year for residential properties, if conditions warrant.”

General discussion was made. Comments were made by City Manager Todd Newman.

Motion made by Commissioner Chaney, seconded by Commissioner Fairchild to approve the request for a one-year extension for Home Team Properties’ Neighborhood Revitalization Project. Voting Aye: All. Motion carried unanimously.

APPLICATION FOR 2022 LICENSE TO RETAIL CEREAL MALT BEVERAGE

It is the City’s policy to inspect the premises of any business applying for a Cereal Malt Beverage (CMB) License. The business located at 1702 South Santa Fe, AKAS #1, has applied for a Cereal Malt Beverage License.

Prior to licensing an inspection of the premises will be made and approved by the City Building Inspector and Fire Department. Clearance by the Police Department has been made.

The City License fee of \$50 for an off-premise consumption license and the State Cereal Malt Tax of \$25 have been paid.

Motion made by Commissioner Fairchild, seconded by Commissioner Budreau, to approve the application for a 2022 Cereal Malt Beverage License upon inspection approval from the City Building Inspector and Fire Department. Voting Aye: All. Motion carried unanimously.

PROPERTY RESOLUTION – 505 WEST 1ST

PROPERTY RESOLUTION – 601 NORTH STEUBEN

PROPERTY RESOLUTION – 205 NORTH WASHINGTON

PROPERTY RESOLUTION – 807 NORTH WASHINGTON

PROPERTY RESOLUTION – 0 NORTH HIGHLAND

PROPERTY RESOLUTION – 519 NORTH GARFIELD

PROPERTY RESOLUTION – 317 EAST 17TH

PROPERTY RESOLUTION – 1201 SOUTH GARFIELD

Motion made by Commissioner Fairchild, seconded by Commissioner Budreau, to adopt resolution declaring that the above properties are in violation of Chanute Municipal Codes and authorizing abatement of certain nuisances as presented. Voting Aye: All. Motion carried unanimously.

The Resolutions were assigned: No. 2022-188, No. 2022-189, No. 2022-190, No. 2022-191, No. 2022-192, No. 2022-193, No. 2022-194, and No. 2022-195.

COMMISSION COMMENTS

Commissioner Chaney requested an update on the status of the Mercantile Building located on East Main relating to safety and removal of the barricades.

General discussion was made. Comments were made by City Manager Todd Newman.

Commissioner Chaney thanked City staff for the time spent on the 2023 Budget process. He reported that he would be voting against passing the 2023 Budget due to allocation of funds to outside agencies and that his no vote was no reflection toward City staff.

Commissioner Fairchild commented on the Chip & Seal Project and that he appreciated City staff taking the time to explain the process to his mother.

Commissioner Budreau also thanked City staff for time spent on the 2023 Budget process. He reported that his only concern is inflation.

Mayor LaRue reminded that school will start soon and to watch out for children.

ADJOURNMENT

Motion made by Commissioner Fairchild, seconded by Commissioner Budreau, to adjourn.
Voting Aye: All. Motion carried unanimously. Meeting adjourned at 7:05 p.m.

Tina L Bailey, CMC
City Clerk