

CALL TO ORDER – PLEDGE OF ALLEGIANCE

Mayor Jacob LaRue presided and called the meeting to order at 6:30 p.m., the Pledge of Allegiance was recited.

Commissioners Present: Mayor Jacob LaRue and Commissioners Sam Budreau (via phone), Kevin Berthot, and Phillip Chaney.

Commissioners Absent: Commissioner Tim Fairchild.

Staff Present: Todd Newman, City Manager; Ryan Follmer, Assistant City Manager; David Brake, City Attorney; Tina Bailey, City Clerk; Cory Kepley, Chief Finance Officer; and Susan Galemore, Director of Planning & Development.

INVOCATION

The invocation was given by Commissioner Phil Chaney.

AGENDA

The Agenda was approved on motion by Commissioner Berthot, seconded by Commissioner Chaney. Voting Aye: All. Motion carried unanimously.

CONSENT AGENDA

The Consent Agenda is used to approve non-controversial or routine matters by a single motion and vote. The Consent Agenda consisted of the following:

- Minutes – City Commission – April 12, 2021
- Warrant Register dated April 14, 2021
- Warrant Register dated April 21, 2021
- Review Various Board and Committee Minutes and Reports
- Request to Use Santa Fe Park for Annual MIRZA SEKCATS Car Show
- Reappoint Bryan Hall to the 31st Judicial District Community and Juvenile Services Advisory Board

General discussion was made. Comments were made by City Manager Todd Newman and City Attorney David Brake.

Motion made by Commissioner Berthot, seconded by Commissioner Chaney, to approve the Consent Agenda. Voting Aye: All. Motion carried unanimously.

PUBLIC COMMENTS

Ruthann Boatwright, Chanute Main Street Executive Director reported on upcoming Main Street events.

CITY MANAGER'S REPORT

City Manager Todd Newman gave his report on City activities and operations. Items reported on included an update on the May 19, 2021 City Commission Budget Work Session, the Annual City Clean-up and Landfill Week, and execution of a three-year Chanute Fire Association Agreement.

NEW BUSINESS

REQUEST FOR EXTENSION ON NEIGHBORHOOD REVITALIZATION PROGRAM – CLEAVER FARM & HOME

On January 13, 2020, the City Commission approved a Neighborhood Revitalization Program (NRP) Application from Cleaver Farm & Home for new commercial construction on property located at 105 West 21st Street.

The CRDA is requesting on Cleaver Farm & Home's behalf that a one-year extension be granted on this property application so that they may still benefit from the NRP while completing construction of the new business expansion.

The Neighborhood Revitalization Program adopted by the Chanute City Commission does state in the "Application Process" section (Item 7) that projects must be completed within one year from the date the application is approved. There is an exception made in Item 7 of the "Criteria for Eligibility" section of the document that says, "The City Commission has the authority to grant extensions up to 2 years for commercial properties and 1 year for residential properties, if conditions warrant."

General discussion was made. Comments were made by City Manager Todd Newman.

Motion made by Commissioner Berthot, seconded by Mayor LaRue, to approve the request for a one-year extension on Cleaver Farm & Home's Neighborhood Revitalization Project. Voting Aye: All. Motion carried unanimously.

REVIEW/DISCUSS JOINT USE AND LEASE AGREEMENT – CHANUTE PUBLIC LIBRARY

In 1990 the City Commission approved a Joint Use and Lease Agreement between the City of Chanute, Chanute Public Library, and Martin and Osa Johnson Safari Museum for the Depot Property. This item has been discussed several times over the years and interest has developed by all parties to consider separate lease agreements between the City of Chanute and each party.

City staff met with Library Director Kara Hale and Museum Director Conrad Froehlich on March 17, 2021 to review suggested changes to the existing agreement. A copy of the recommended changes and current agreement were provided to the City Commission for review.

Chanute Public Library Director Kara Hale provided a brief overview of the Library Board's suggested changes to the agreement.

General discussion was made. Comments were made by Chanute Public Library Director Kara Hale, City Manager Todd Newman, City Attorney David Brake, and Assistant City Manager Ryan Follmer.

Commission consensus was for City Attorney David Brake to draft a Lease Agreement between the City of Chanute and Chanute Public Library and to place this item on a future Agenda for further review and discussion.

REVIEW/DISCUSS JOINT USE AND LEASE AGREEMENT – THE MARTIN & OSA JOHNSON SAFARI MUSEUM

In 1990 the City Commission approved a Joint Use and Lease Agreement between the City of Chanute, Chanute Public Library, and Martin and Osa Johnson Safari Museum for the Depot Property. This item has been discussed several times over the years and interest has developed by all parties to consider separate lease agreements between the City of Chanute and each party.

City staff met with Library Director Kara Hale and Museum Director Conrad Froehlich on March 17, 2021 to review suggested changes to the existing agreement. A copy of the recommended changes and current agreement were provided to the City Commission for review.

Martin & Osa Johnson Safari Museum Director Conrad Froehlich provided a brief overview of the Museum Board's suggested changes to the agreement.

General discussion was made. Comments were made by Martin & Osa Johnson Safari Museum Director Conrad Froehlich.

Commission consensus was for City Attorney David Brake to draft a Lease Agreement between the City of Chanute and The Martin & Osa Johnson Safari Museum and place this item on a future Agenda for further review and discussion.

BREAK

The City Commission took a five (5) minute break, 8:04 p.m. – 8:09 p.m.

REVIEW/DISCUSS TOURISM SERVICES AGREEMENT

At their November 23, 2020 and December 14, 2020 regular meetings the City Commission discussed the current Tourism Agreement. Commission consensus was for both the governing body and the tourism board to review the agreement and define the City's vision for tourism.

Chamber Board of Directors President Jon Burchett on behalf of the Chanute Area Chamber of Commerce and Office of Tourism has presented a revised Tourism Services Agreement for City Commission review and discussion. Copy was provided to the City Commission for review.

Chamber Board of Directors President Jon Burchett presented a brief overview of their request.

General discussion was made. Comments were made by Chamber Board of Directors President Jon Burchett, Chanute Chamber of Commerce and Office of Tourism Executive Director Jane Brophy, and City Attorney David Brake.

Commission consensus was for the Office of Tourism Board to consider the City Commission's suggested change for an initial two-year term instead of the three-year term that was presented and to bring this item back at the May 24, 2021 City Commission Meeting for further discussion and consideration.

PROPERTY RESOLUTION – 1202 SOUTH FOREST

PROPERTY RESOLUTION – 512 SOUTH SANTA FE

PROPERTY RESOLUTION – 814/814 ½ SOUTH WASHINGTON

PROPERTY RESOLUTION – 510 NORTH CENTRAL

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Motion made by Commissioner Berthot, seconded by Mayor LaRue, to adopt resolution declaring that the above properties are in violation of Chanute Municipal Codes and authorizing abatement of certain nuisances as presented. Voting Aye: All. Motion carried unanimously.

The Resolutions were assigned: No. 2021-35, No. 2021-36, No. 2021-37, No. 2021-38, and No. 2021-39.

COMMISSION COMMENTS

Commissioner Budreau thanked everyone for their thoughts and prayers and reported that he is feeling better.

ADJOURNMENT

Motion made by Commissioner Berthot, seconded by Commissioner Chaney, to adjourn. Voting Aye: All. Motion carried unanimously. Meeting adjourned at 8:52 p.m.

Tina L Bailey, CMC
City Clerk