

**CALL TO ORDER – PLEDGE OF ALLEGIANCE**

Mayor Jacob LaRue presided and called the meeting to order at 6:30 p.m., the Pledge of Allegiance was recited.

Commissioners Present: Mayor Jacob LaRue and Commissioners Kevin Berthot, Phillip Chaney, and Tim Fairchild.

Commissioners Absent: Commissioner Sam Budreau.

Staff Present: Todd Newman, City Manager; David Brake, City Attorney; Tina Bailey, City Clerk; Cory Kepley, Chief Finance Officer; and Susan Galemore, Director of Planning & Development.

**INVOCATION**

The invocation was given by Commissioner Berthot.

**PROCLAMATIONS**

**110<sup>th</sup> BIRTHDAY – MARGARET HOLLENSHEAD – APRIL 22, 2021**

Mayor LaRue proclaimed April 22, 2021 as a day of celebration for Margaret Hollenshead's 110<sup>th</sup> Birthday.

**NATIONAL PUBLIC-SAFETY TELECOMMUNICATORS WEEK – APRIL 11-17, 2021**

Mayor LaRue presented the State of Kansas Governor's Proclamation for National Public-Safety Telecommunicators Week, April 11 – 17, 2021. Chanute 911 Director Monica Mason accepted the proclamation.

**AGENDA**

The Agenda was approved on motion by Commissioner Berthot, seconded by Commissioner Fairchild. Voting Aye: All. Motion carried unanimously.

**CONSENT AGENDA**

The Consent Agenda is used to approve non-controversial or routine matters by a single motion and vote. The Consent Agenda consisted of the following:

- Minutes – City Commission – March 22, 2021
- Minutes – City Commission – Special Call Meeting – April 5, 2021
- Warrant Register dated March 24, 2021
- Warrant Register dated March 31, 2021
- Warrant Register dated April 7, 2021

- Review Various Board and Committee Minutes and Reports
- Request to Temporarily Block Main Street from Forest to Lafayette – Royster Middle School Parade – April 20, 2021
- Consider Use and Temporary Closure of Certain City Parking Lots and Streets for Safari Family Fun Day – April 24, 2021

Royster Middle School Principal Don Epps provided a brief overview of the school’s request.

Motion made by Commissioner Fairchild, seconded by Commissioner Berthot, to approve the Consent Agenda. Voting Aye: All. Motion carried unanimously.

**PUBLIC COMMENTS**

None.

**CITY MANAGER’S REPORT**

City Manager Todd Newman gave his report on City activities and operations. Items reported on included an update on upcoming FCC regulations requiring residents to switch to 10-digit telephone calling.

City Manager Newman reported that the Santa Fe Ball Complex Ribbon Cutting will be held on Tuesday, April 20, 2021 at 3:30 p.m., boys’ field.

**OLD BUSINESS**

**APPOINT MEMBER TO CHANUTE HOUSING AUTHORITY BOARD**

The Chanute Housing Authority Board is requesting that the City Commission appoint Jennifer Dietsch to the Board. Ms. Dietsch’s appointment was unanimously approved by the Housing Authority Commission.

General discussion was made. Comments were made City Manager Todd Newman and City Attorney David Brake.

Commission consensus was made for the Mayor to appointment Jennifer Dietsch to the Chanute Housing Authority Board for a 4-year term.

**CITY OF CHANUTE STRATEGIC PLAN**

This item was presented by City staff at the March 8, 2021 regular City Commission meeting for review and future consideration. Commission consensus was to place this item on the April 12, 2021 Agenda to allow the governing body time to review the plan.

By developing and implementing the Strategic Plan, City Management set’s guidance and transparency for City Staff within their immediate department. The Strategic Plan will be reviewed and updated yearly, alongside the adopted annual budget. City staff plans to develop a 3–5-year Strategic Plan.

General discussion was made. Comments were made by City Manager Todd Newman.

The Commission provided feedback and consensus was made to approve the general format of the 2021 City of Chanute Strategic Plan and to provide the 2022 plan throughout the budget process.

## **NEW BUSINESS**

### **35<sup>TH</sup> & SANTA FE TRAFFIC SIGNAL**

General discussion on traffic signals from the City Commission resulted in City staff seeking quotes for the 35th and Santa Fe intersection. Gades Sales Co. Inc. has provided a quote in the amount of \$81,968 for the signal arms and hardware with the remaining material purchase, electric/water/gas/fiber utility relocation, and labor being done in house at an estimated project cost of \$200,000 - \$250,000. TranSystems provided an engineering service quote in the amount of \$9,250 for the project.

General discussion was made. Comments were made by City Manager Todd Newman, City Attorney David Brake, and Chief Finance Officer Cory Kepley.

Commission consensus was to obtain an engineer study prior to approval of installing traffic signals at 35<sup>th</sup> & Santa Fe and to place this item on a future Agenda for further review and discussion.

Motion made by Commissioner Berthot, seconded by Commissioner Fairchild, to authorize an engineer study by TranSystems in the amount of \$9,250 for traffic signals at 35th and Santa Fe. Voting Aye: All. Motion carried unanimously.

### **NEIGHBORHOOD REVITALIZATION APPLICATION – GREEN LIVING FOUNDATION**

Green Living Foundation, Inc. has submitted an application under the Neighborhood Revitalization Program. It has been verified that the property listed under the scope of the application, 1201 Osa Martin Blvd. - parcel identification number 067-049-30-0-10-15-001.00-0 is within the scope of the city limits of Chanute. The application has been submitted and reviewed by the Neosho County Appraisers office along with the Neosho County Treasurer's office.

General discussion was made.

Motion made by Commissioner Fairchild, seconded by Commissioner Berthot, to approve the Neighborhood Revitalization Application – Green Living Foundation. Voting Aye: All. Motion carried unanimously.

### **AARP COMMUNITY CHALLENGE GRANT – DOWNTOWN RESTROOM**

There have been yearly requests for a downtown restroom. A drawing for a block structure to be constructed on the old Southside vacant lot south of the CRDA building was provided to the City Commission for review. City staff presented the current plans to the Downtown Revitalization Committee at their April 6, 2021 regular meeting with no objections.

Repurposing a downtown vacant lot is an eligible project to apply for an AARP Community Challenge grant, due April 14, 2021. The grant application would be requesting \$39,000 for

materials with City staff providing in-kind services to construct the building (minus plumbing and brick/block installation).

General discussion was made. Comments were made by City Manager Todd Newman.

Motion made by Commissioner Chaney, seconded by Commissioner Berthot, to authorize City Staff to move forward with the grant process. Voting Aye: All. Motion carried unanimously.

**CONSIDER FUNDING REQUEST FOR MAIN STREET PAVILION MASONRY WORK**

The Downtown Revitalization Committee (DRC) requested the City to obtain quotes for installing brick around the post of the Main Street Pavilion. After reviewing several quote options, the Board is recommending the brick should be “common-red” brick for an estimate of \$14,184.80.

DRC is requesting that the City Commission consider approval and funding for this project and DRC President Mark Perez provided a brief overview of their request.

General discussion was made. Comments were made by City Manager Todd Newman and Chief Finance Officer Cory Kepley.

Motion made by Commissioner Chaney, seconded by Commissioner Berthot, to approve the funding request in the amount of \$14,184.80 from the Tourism Fund and to authorize City staff to move forward with the project. Voting Aye: All. Motion carried unanimously.

**PROPERTY RESOLUTION – 419 NORTH SANTA FE**

**PROPERTY RESOLUTION – 1501 SOUTH KATY**

**PROPERTY RESOLUTION – 601 SOUTH LINCOLN**

**PROPERTY RESOLUTION – 1519 SOUTH HIGHLAND**

**PROPERTY RESOLUTION – 608 NORTH FOREST**

**PROPERTY RESOLUTION – 811 NORTH WASHINGTON**

Motion made by Commissioner Berthot, seconded by Commissioner Fairchild, to adopt resolution declaring that the above properties are in violation of Chanute Municipal Codes and authorizing abatement of certain nuisances as presented. Voting Aye: All. Motion carried unanimously.

The Resolutions were assigned: No. 2021-29, No. 2021-30, No. 2021-31, No. 2021-32, No. 2021-33, and No. 2021-34.

**COMMISSION COMMENTS**

Mayor LaRue commented on the Ground-Breaking Ceremony for the SEK Impact Center and thanked the Hospital and Foundation for all that they do for the community.

**ADJOURNMENT**

Motion made by Commissioner Fairchild, seconded by Mayor LaRue, to adjourn. Voting Aye: All. Motion carried unanimously. Meeting adjourned at 7:42 p.m.

Tina L Bailey, CMC  
City Clerk