

**CALL TO ORDER – PLEDGE OF ALLEGIANCE**

Mayor Jacob LaRue presided and called the meeting to order at 6:30 p.m., the Pledge of Allegiance was recited.

Commissioners Present: Mayor Jacob LaRue and Commissioners Kevin Berthot, Sam Budreau, and Tim Fairchild.

Commissioners Absent: Commissioner Phillip Chaney.

Staff Present: Todd Newman, City Manager; David Brake, City Attorney (via Zoom); Tina Bailey, City Clerk; Ryan Follmer, Assistant City Manager; Cory Kepley, Chief Finance Officer; and Susan Galemore; Director of Planning & Development.

**INVOCATION**

The invocation was given by Commissioner Kevin Berthot.

**AGENDA**

The Agenda was approved on motion by Commissioner Budreau, seconded by Commissioner Berthot. Voting Aye: All. Motion carried unanimously.

**CONSENT AGENDA**

The Consent Agenda is used to approve non-controversial or routine matters by a single motion and vote. The Consent Agenda consisted of the following:

- Minutes – City Commission – January 25, 2021
- Warrant Register dated January 27, 2021
- Warrant Register dated February 3, 2021
- Board and Committee Minutes and Reports
- KMEA Board of Directors Appointment

General discussion was made.

Motion made by Commissioner Budreau, seconded by Commissioner Berthot, to approve the Consent Agenda. Voting Aye: All. Motion carried unanimously.

**PUBLIC COMMENTS**

None

## **CITY MANAGER'S REPORT**

City Manager Todd Newman gave his report on City activities and operations. Items reported on included an update on the City's 2020-2021 Strategic Plan and a 2020 City Revenue Shortfall Report.

General discussion was made. Comments were made by City Manager Todd Newman and Chief Finance Officer Cory Kepley.

## **NEW BUSINESS**

### **NEIGHBORHOOD REVITALIZATION APPLICATION – WICKHAM FAMILY FUNERAL HOME**

Wickham Family Funeral Home has submitted an application under the Neighborhood Revitalization Program. It has been verified that the property listed under the scope of the application, 500 North Forest - parcel identification number 067-044-20-0-10-15-002.00-0 is within the scope of the city limits of Chanute. The application has been reviewed by the Neosho County Appraisers office along with the Neosho County Treasurer's office.

General discussion was made.

Motion made by Commissioner Budreau, seconded by Commissioner Berthot, to approve the Neighborhood Revitalization Application – Wickham Family Funeral Home. Voting Aye: All. Motion carried unanimously.

### **CHANUTE COMPREHENSIVE PLAN AND ZONING REVIEW AND DISCUSSION - GARVER**

Comprehensive Plan was adopted in July 2020 by the City of Chanute Planning Commission and the Chanute City Commission. The Comprehensive Plan concentrated on Zoning Regulations, Subdivision Regulations, Procedure Manuals, and Related Materials. There have been several conversations throughout the budget process and commission meetings in regards to updating our Comprehensive Plan.

City staff requested that Garver provide information on the process for updating our current Comprehensive Plan, a time table for the updates, expected costs, etc.

Garver Urban Planner Juliet Bell Richey provided a presentation, via zoom for review and discussion.

General discussion was made. Comments were made by City Manager Todd Newman and Assistant City Manager Ryan Follmer.

Commission consensus was to place this item on the March 8, 2021 Agenda for further review and discussion. City staff will provide the City Commission with a copy of the Garver presentation and the City's current Comprehensive Plan.

### **PROPERTY RESOLUTION – 1518 SOUTH HIGHLAND**

### **PROPERTY RESOLUTION – 806 WEST BEECH**

### **PROPERTY RESOLUTION – 714 NORTH GRANT**

### **PROPERTY RESOLUTION – 214 NORTH HIGHLAND**

### **PROPERTY RESOLUTION – 1029 SOUTH CENTRAL**

**PROPERTY RESOLUTION – 221 EAST 9<sup>TH</sup>**  
**PROPERTY RESOLUTION – 618 WEST BEECH**  
**PROPERTY RESOLUTION – 317 SOUTH WILSON**  
**PROPERTY RESOLUTION – 519 NORTH HIGHLAND**

General discussion was made.

Motion made by Commissioner Fairchild, seconded by Commissioner Budreau, to adopt resolution declaring that the above properties are in violation of Chanute Municipal Codes and authorizing abatement of certain nuisances as presented. Voting Aye: All. Motion carried unanimously.

The Resolutions were assigned: No. 2021-03, No. 2021-04, No. 2021-05, No. 2021-06, No. 2021-07, No. 2021-08, No. 2021-09, No. 2021-10, and No. 2021-11.

**COMMISSION COMMENTS**

Commissioner Fairchild commented on the Garver Comprehensive Plan presentation.

Commissioner Budreau thanked City staff for keeping him apprised of City operations during his absence.

Commissioner Budreau commented on the open Animal Control Officer position, the new Animal Shelter, and animal licensing fees.

General discussion was made. Comments were made by City Manager Todd Newman, Assistant City Manager Ryan Follmer, and Chief Finance Officer Cory Kepley.

Commissioner Budreau thanked the City Water Department for their dedication during the cold weather and repairing water leaks.

Commissioner Berthot reported that he was glad to be back and also welcomed Commissioner Budreau back.

Mayor LaRue thanked City crews for their work during the current winter weather storm.

**ADJOURNMENT**

Motion made by Commissioner Fairchild, seconded by Commissioner Berthot, to adjourn. Voting Aye: All. Motion carried unanimously. Meeting adjourned at 7:36 p.m.

Tina L Bailey, CMC  
City Clerk