

**CALL TO ORDER – PLEDGE OF ALLEGIANCE**

Mayor Jacob LaRue presided and called the meeting to order at 6:30 p.m., the Pledge of Allegiance was recited.

Commissioners Present: Mayor Jacob LaRue and Commissioners Kevin Berthot, Sam Budreau, Phillip Chaney, and Tim Fairchild.

Staff Present: Todd Newman, Interim City Manager; David Brake, City Attorney; Tina Bailey, City Clerk; Ryan Follmer, Assistant City Manager; and Cory Kepley, Chief Finance Officer.

**INVOCATION**

The invocation was given by Commissioner Tim Fairchild.

**AGENDA**

Mayor LaRue requested the addition of Consent Agenda Item 5C – Human Relations Board. The amended Agenda was approved on motion by Commissioner Budreau, seconded by Commissioner Berthot. Voting Aye: All. Motion carried unanimously.

**CONSENT AGENDA**

The Consent Agenda is used to approve non-controversial or routine matters by a single motion and vote. The Consent Agenda consisted of the following:

- Minutes – City Commission – June 8, 2020
- Minutes – Parks Advisory Board – June 4, 2020
- Warrant Register dated June 10, 2020
- Warrant Register dated June 17, 2020
- Request to Shoot Fireworks – Heritage Health Care
- Appoint One Member to the Chanute Recreation Commission Board
- Human Relations Board – Vacancy Advertisement

Motion made by Commissioner Budreau, seconded by Commissioner Fairchild, to approve the Consent Agenda. Voting Aye: All. Motion carried unanimously.

**PUBLIC COMMENTS**

Ruthann Boatwright, Chanute Main Street Executive Director reported on upcoming Main Street events.

## **CITY MANAGER'S REPORT**

Interim City Manager Todd Newman gave his report on City activities and operations. Items reported on included an update on recent meetings relating to energy contracts with Ash Grove Cement Company and Constellation New Energy and an update of Maring Aquatic Center operations.

General discussion was made.

## **OLD BUSINESS**

### **AGREEMENT BETWEEN THE CITY OF CHANUTE AND CHANUTE MAIN STREET, INC. FOR 2020**

The Chanute Main Street Agreement describing Main Street services for the year 2020 was considered December 2019. The City Commission approved a 2020 1st Quarter payment of \$8,000 to Main Street Chanute, Inc. and tabled this item for further review and discussion at a future meeting. This item was placed on the March 23, 2020 Agenda for consideration and Main Street Chanute requested removal due to the meeting being closed to the Public/COVID-19 Pandemic.

Chanute Main Street is requesting renewal of their operating 2020 Agreement with the City and the 2nd Quarter payment in the amount of \$8,000. The City Commission preliminarily budgeted \$32,000 to Chanute Main Street, Inc.

Chanute Main Street Executive Director Ruthann Boatwright distributed a revised Agreement, List of 2019 Accomplishments, Main Street Chanute Budget, and Planning Meeting Minutes. Ms. Boatwright provided a brief overview of their request.

General discussion was made. Comments were made by Chanute Main Street Executive Director Ruthann Boatwright, City Attorney David Brake, and Chief Finance Officer Cory Kepley.

Commission consensus was for number 7 of the revised agreement to list "... written notice prior to August 31<sup>st</sup> of any year to amend or terminate this agreement for the following year".

Commission consensus was for number 2 of the revised agreement to list "..... payable during the 1<sup>st</sup> quarter of the budget year".

Motion made by Commissioner Budreau, seconded by Commissioner Fairchild, to approve the amended Chanute Main Street Agreement and requested compensation. Voting Aye: All. Motion carried unanimously.

## **NEW BUSINESS**

### **REQUEST TO RELEASE ALLOCATIONS TO OUTSIDE AGENCIES AS BUDGETED FOR FY 2020**

During the 2020 Budget process, Commission approved funding requests from Outside Agencies for FY 2020 in the amount of \$143,500.

To date, allocations to all Outside Agencies for FY 2020 have not been released, City Staff requests Commission approval for those expenditures to be released as budgeted. A copy of the summary of contributions and appropriations to outside agencies was provided to the Commission for reference.

Some of our outside contributions are a matter of contractual obligation. Other contributions are non-contractual in nature.

General discussion was made. Comments were made by Chief Finance Officer Cory Kepley.

Commission consensus was for the 2020 allocation to Main Street Chanute for Christmas Decorations in the amount of \$9,000 to be paid from the Tourism Fund.

Motion made by Commissioner Budreau, seconded by Commissioner Berthot, to approve release of allocations to outside agencies as budgeted for FY 2020. Voting Aye: All. Motion carried unanimously.

**REQUEST TO USE AND CLOSE SANTA FE PARK FOR FOURTH OF JULY CELEBRATION AND APPROVAL TO SELL/SERVE ALCOHOL DURING THE EVENT**

Larry Pierce, Fourth of July Committee representative is requesting permission to use and close Santa Fe Park, west of the lake causeway, on Saturday, July 4, 2020 from 6:00 a.m. to 12:00 a.m. (midnight) to host an Annual Fourth of July Celebration. They are also requesting City Commission approval to serve and sell alcohol beverages greater than 3.2% during the event and use of City tables and trash cans.

Proper licensing and insurance will be obtained for the event and procedures will be set to ensure only those of legal age may enter the beer garden area.

General discussion was made.

Motion made by Commissioner Chaney, seconded by Commissioner Budreau, to approve the Fourth of July Committee's request to use and close Santa Fe Park, west of the lake causeway as presented, use of City tables and cans, and to allow sell and serve alcohol, in order to host an Annual Fourth of July Celebration. Voting Aye: All. Motion carried unanimously.

**CHANUTE CDBG-CV LOCAL PLAN FOR DISTRIBUTION OF FUNDS**

At the June 8, 2020 regular meeting the City Commission authorized the Mayor to execute CDBG Grant Agreement No. 20-CV-008. CRDA Executive Director Matt Godinez reported that he would work with the City Manager and present program guidelines for City Commission review and consideration at the next regular meeting.

Now that the Grant Agreement has been executed, it's time to formalize the City's Local Plan for distribution of funds. The plan will delineate who is eligible to apply, how the funds will be distributed, and dollar limits established.

Chanute Regional Development Authority Executive Director Matt Godinez presented an overview of the proposed plan.

General discussion was made.

Commission consensus was for CRDA to move forward with an application release date of June 23, 2020, the last day to request an application-June 10, 2020, and the last day to submit an application-June 13, 2020. The CDBG-CV Grant Package will be placed on the June 27, 2020 Agenda for City Commission final review and consideration.

Motion made by Commissioner Fairchild, seconded by Commissioner Berthot, to approve the Chanute CDBG-CV Local Plan for Distribution of Funds. Voting Aye: All. Motion carried unanimously.

#### **REVIEW MARING AQUATIC CENTER RATES – 2020 SEASON**

The City Manager is recommending that the City Commission consider adjusting the current Maring Aquatic Center rates for the 2020 Season. Municipal Code, Section 3.54.010(c) requires City Commission approval of a proposed rate change. The current rate schedule was provided for City Commission review.

General discussion was made. Comments were made by Interim City Manager Todd Newman.

Motion made by Commissioner Berthot, seconded by Commissioner Budreau, to approve reducing the Youth, Adult & Family Season Pass rates by 50% for the Maring Aquatic Center 2020 Season. Voting Aye: All. Motion carried unanimously.

#### **PROPERTY RESOLUTION – 1101 NORTH STEUBEN**

#### **PROPERTY RESOLUTION – 1105 NORTH STEUBEN**

#### **PROPERTY RESOLUTION – 1219 NORTH WASHINGTON**

General discussion was made.

Motion made by Commissioner Chaney, seconded by Commissioner Berthot, to adopt resolution declaring that the above properties are in violation of Chanute Municipal Codes and authorizing abatement of certain nuisances as presented. Voting Aye: All. Motion carried unanimously.

The Resolutions were assigned: No. 2020-28, No. 2020-29, and No. 2020-30

#### **COMMISSION COMMENTS**

Commissioner Chaney suggested that City staff consider live streaming the City Commission meetings via You Tube or Facebook.

Interim City Manager Todd Newman reported that tonight's meeting is livestreaming on Facebook.

Commissioner Chaney requested that "Appointment of a Downtown Revitalization Committee" is listed on the Agenda at the next regular meeting for further Commission review and consideration.

Commissioner Chaney commented on Municipal Code 10.08.087, Parking on Only Approved Surfaces and requested either enforcement or removal of this Ordinance.

General discussion was made.

Commissioner Berthot commented on the City's practice of a complaint driven process when declaring properties in violation of City codes. He requested future review and discussion of this process.

General discussion was made.

Commissioner Fairchild requested a list of municipal building and priority improvement list.

Commissioner Fairchild reported that he attended a Depot Maintenance Committee meeting last week.

Commissioner Fairchild encouraged everyone to be mindful of your situation and other's needs.

Commissioner Budreau thanked lifeguard applicants.

Commissioner Budreau encouraged everyone to stay safe.

Mayor LaRue thanked Orizon Aerostructure for the new scoreboard at Katy Park.

Mayor LaRue agreed that the City Commission should have future review of City Code Enforcement practices.

General discussion was made.

#### **ADJOURNMENT**

Motion made by Commissioner Fairchild, seconded by Commissioner Budreau, to adjourn.

Voting Aye: All. Motion carried unanimously. Meeting adjourned at 7:40 p.m.

Tina L Bailey, CMC  
City Clerk