

**CALL TO ORDER – PLEDGE OF ALLEGIANCE**

Mayor Jacob LaRue presided and called the meeting to order at 6:30 p.m., the Pledge of Allegiance was recited.

Commissioners Present: Mayor Jacob LaRue and Commissioners Kevin Berthot, Sam Budreau, Phillip Chaney, and Tim Fairchild.

Staff Present: Jeff Cantrell, City Manager; Brian Duncan, Assistant City Attorney; Tina Bailey, City Clerk; Cory Kepley, Chief Finance Officer; Ryan Follmer, Community Services Director; and Todd Newman, Cemetery and Parks Director.

**INVOCATION**

The invocation was given by Commissioner Sam Budreau.

**PROCLAMATION – CHILD ABUSE PREVENTION MONTH – APRIL 2020**

Mayor LaRue proclaimed April 2020 as Child Abuse Awareness and Prevention Month in Chanute.

**AGENDA**

Mayor LaRue requested the removal of Agenda Item 4-Proclamation Chanute Blue Comet High School Wrestling Team, Agenda Item 9A-Chanute Main Street Agreement and the addition of Item 10G-Executive Session to Discuss Non-Elected Personnel. The amended Agenda was approved on motion by Commissioner Berthot, seconded by Commissioner Budreau. Voting Aye: All. Motion carried unanimously.

**CONSENT AGENDA**

The Consent Agenda is used to approve non-controversial or routine matters by a single motion and vote. The Consent Agenda consisted of the following:

- Minutes – City Commission – March 9, 2020
- Warrant Register dated March 11, 2020
- Warrant Register dated March 18, 2020
- Request to Use Santa Fe Park for Annual MIRZA SEKCATS Car Show

Motion made by Commissioner Fairchild, seconded by Commissioner Berthot, to approve the Consent Agenda. Voting Aye: All. Motion carried unanimously.

## **PUBLIC COMMENTS**

Larry Pierce, 15 W 26<sup>th</sup>, Fourth of July Committee representative provided a brief update on the 2020 Fourth of July celebration and funding activities. He also reported that the radio station continues to provide daily updates relating to COVID-19.

## **CITY MANAGER'S REPORT**

City Manager Jeff Cantrell provided a brief summary of the meeting format and social distancing related to COVID-19.

City Manager Jeff Cantrell announced that he has accepted employment with another City in Kansas and that he considers it a great pleasure serving the community for the past five (5) and a pleasure working with the Chanute City Commission and fellow staff.

City Manager Jeff Cantrell commented on management transition planning.

## **NEW BUSINESS**

### **ENGAGEMENT FOR SEWER PLANT DESIGN SERVICES**

Brian Spano, Wilson & Company Operations Manager provided a brief summary of the proposed agreement between the City of Chanute and Wilson and Company to engage design service for a new Wastewater Treatment Plant.

Mr. Spano provided a cost of \$66,077 to complete the study and preliminary engineering report. The preliminary concept at 30% of design is shown as \$85,731.00. The engineering report will be used to apply for funding.

General discussion was led by Mr. Spano.

Motion made by Commissioner Berthot to approve engagement of Wilson & Company, Inc., Engineers & Architects for preliminary sewer plant design in the amount of \$151,808.

Further discussion was made. Comments were made by City Manager Jeff Cantrell and Wilson & Company Operations Manager Brian Spano.

Mayor Larue called for a second for the motion on the floor.

Motion seconded by Commissioner Budreau.

Voting Aye: Mayor LaRue and Commissioners Berthot, Budreau, and Fairchild

Voting Nay: Commissioner Chaney

Motion passed.

## **STORM WATER PROJECT**

Wilson and Company has identified a local storm water project that will not require a city-wide study.

City Manager Jeff Cantrell commented on recent discussion relating to storm water issues and provided a brief summary of a proposed local storm water project.

General discussion was made. Comments were made by City Manager Jeff Cantrell and Wilson and Company Operations Manager Brian Spano.

Items of discussion included detention basin/pond parcel location, construction cost, capacity retention, estimated project cost and funding source, engineer design cost for detention pond, project phasing, previous storm water projects, storm water system maintenance, the need for a city-wide study, property acquisition, and secondary water source options.

Motion made by Commissioner Budreau, seconded by Commissioner Fairchild, to direct the City Manager to obtain an estimate of cost from Wilson and Company for an engineer design for a local storm water detention pond and to bring back this item with a total project cost back to the City Commission for consideration.

Voting Aye: Mayor LaRue and Commissioners Berthot, Budreau, and Fairchild

Voting Nay: Commissioner Chaney

Motion carried.

The City Manager's office will provide Commissioner Berthot with a copy of a recent cost estimate for a city-wide storm water study, that was previously provided by Wilson and Company to the governing body.

#### **MUSCO BALLFIELD LIGHTING – HALF ORDER**

Parks Director Todd Newman provided a brief summary of available finance options for the payment of the first half of the Ballfield Lighting Project.

Payment options included an equipment lease purchase agreement in the amount of \$274,200 at 3.95% for the first half order.

General discussion was made. Comments were made by Parks Director Todd Newman and City Manager Jeff Cantrell.

Motion made by Commissioner Chaney, seconded by Commissioner Fairchild, to authorize a cash payment in the amount of \$274,200 to Musco Lighting for the first half order. Voting Aye: All. Motion carried unanimously.

Commission consensus was for City staff to seek local finance options for the second half order and place this item on a future Agenda for consideration.

#### **NEIGHBORHOOD REVITALIZATION APPLICATION – BERNARD NEYER**

Bernard Neyer has submitted an application under the Neighborhood Revitalization Program. It has been verified that the property listed under the scope of the application, 118 South Kansas, parcel identification number 067-044-20-0-30-16-004.00-0 is within the scope of the city limits of Chanute. The application has been approved by the Neosho County Appraisers office along with the Neosho County Treasurer's office.

General discussion was made.

Motion made by Commissioner Chaney, seconded by Commissioner Berthot, to approve the Neighborhood Revitalization Application from Bernard Neyer. Voting Aye: All. Motion carried unanimously.

**PROPERTY RESOLUTION – 415 SOUTH LINCOLN**  
**PROPERTY RESOLUTION – 517 NORTH SANTA FE**

General discussion was made. Comments were made by City Manager Jeff Cantrell and Assistant City Attorney Brian Duncan.

Motion made by Commissioner Chaney, seconded by Commissioner Budreau, to adopt resolution declaring that the above properties are in violation of Chanute Municipal Codes and authorizing abatement of certain nuisances as presented. Voting Aye: All. Motion carried unanimously.

The Resolutions were assigned: No. 2020-15 and No. 2020-16

**EXECUTIVE SESSION – DISCUSSION OF NON-ELECTED PERSONNEL**

Motion made by Commissioner Chaney, seconded by Commissioner Fairchild, that the City Commission recess into executive session to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1). The open meeting will resume in the City Commission Chambers at 8:40 p.m. Voting Aye: All. Motion carried unanimously.

The City Commission returned to open session at 8:40 p.m.

No action taken.

Motion made by Commissioner Chaney, seconded by Commissioner Budreau, that the City Commission recess into executive session to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1). The open meeting will resume in the City Commission Chambers at 9:00 p.m. Voting Aye: All. Motion carried unanimously.

The City Commission returned to open session at 9:00 p.m.

No action taken.

Motion made by Commissioner Chaney, seconded by Commissioner Berthot, that the City Commission recess into executive session to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1). The open meeting will resume in the City Commission Chambers at 9:20 p.m. Voting Aye: All. Motion carried unanimously.

The City Commission returned to open session at 9:20 p.m.

No action taken.

### **COMMISSION COMMENTS**

Commissioner Fairchild encouraged everyone to practice good preventive actions to prevent the spread of the virus and to be safe.

Commissioner Budreau stated that he is proud of how the country is coming together to meet the recent challenges and thanked local citizens for their part during this time.

Commissioner Chaney asked that everyone take social distancing serious during the global pandemic and to stay safe.

Commissioner Chaney thanked City Manager Jeff Cantrell for his service to the community.

Commissioner Chaney suggested that everyone should tour the state of Kansas and see the attractions that the state has to offer.

Commissioner Chaney commented on the County's rebuttal to the City Commission's recent approval to establish the City of Chanute Dispatch Center as a department.

Mayor LaRue requested confirmation from Assistant City Attorney Brian Duncan that during times of crisis like this, that elected City officials have very little regulation enforcement and that this would fall back on the guidance of the County Health Officials and CDC.

Assistant City Attorney Brian Duncan confirmed that for Neosho County the County Health Official is the person responsible for issuing orders that protect public health and safety. Once orders have been issued by the County Health Official the orders are sent to local law enforcement and are then enforceable.

General discussion was made. Comments were made by City Manager Jeff Cantrell and City Attorney Brian Duncan.

### **ADJOURNMENT**

Motion made by Commissioner Fairchild, seconded by Commissioner Budreau, to adjourn.  
Voting Aye: All. Motion carried unanimously. Meeting adjourned at 9:27 p.m.

Tina L Bailey, CMC  
City Clerk