

CALL TO ORDER – PLEDGE OF ALLEGIANCE

Mayor Jacob LaRue presided and called the meeting to order at 6:30 p.m., the Pledge of Allegiance was recited.

Commissioners Present: Mayor Jacob LaRue and Commissioners Kevin Berthot, Sam Budreau, Phillip Chaney, and Tim Fairchild.

Staff Present: Jeff Cantrell, City Manager; David Brake, City Attorney; Tina Bailey, City Clerk; Cory Kepley, Chief Finance Officer; Raymond Hale, Police Chief; Ryan Follmer, Community Services Director; and Todd Newman, Cemetery and Parks Director.

INVOCATION

The invocation was given by Commissioner Phillip Chaney.

AGENDA

The Agenda was approved on motion by Commissioner Budreau, seconded by Commissioner Fairchild. Voting Aye: All. Motion carried unanimously.

CONSENT AGENDA

The Consent Agenda is used to approve non-controversial or routine matters by a single motion and vote. The Consent Agenda consisted of the following:

- Minutes – City Commission – February 24, 2020
- Minutes – Planning Commission – February 20, 2020
- Warrant Register dated February 26, 2020
- Warrant Register dated March 4, 2020

Motion made by Commissioner Berthot, seconded by Commissioner Fairchild, to approve the Consent Agenda. Voting Aye: All. Motion carried unanimously.

PUBLIC COMMENTS

David Orr, Neosho County Commissioner commented on the proposed City of Chanute Dispatch Center and requested that the City Commission consider a Joint Work Session with the Neosho County Commission relating to this item.

CITY MANAGER'S REPORT

City Manager Jeff Cantrell gave his report on City activities and operations. Items reported on included an update on the 35th Street & Johnson Rd Pipe Replacement Project and an update on the new City Animal Shelter.

General discussion was made. Comments were made by Community Services Director Ryan Follmer.

City Manager Cantrell provided a brief overview of a 2019 Annual Report for Police, Municipal Court, and Animal Control.

General discussion was made.

NEW BUSINESS

CONSIDER ORDINANCE ESTABLISHING THE CITY OF CHANUTE DISPATCH CENTER AS A DEPARTMENT OF THE CITY OF CHANUTE, KANSAS

The City is nearing completion of its dispatch center. The collection of 911 funds and other grant eligibility require passage of an Ordinance that establishes the City of Chanute Dispatch Center as a department of the City of Chanute.

The agreement with the County has expired and has reverted to month to month. The City pays the County approximately \$500 per day for dispatch services. These dollars would be redirected to support improved local dispatching.

City Manager Jeff Cantrell provided an overview of the history relating to this item.

General discussion was made. Comments were made by City Manager Jeff Cantrell, City Attorney David Brake, and Police Chief Raymond Hale.

Motion made by Commissioner Budreau, seconded by Commissioner Fairchild, to pass an Ordinance Establishing the City of Chanute Dispatch Center as a Department of the City of Chanute, Kansas. Voting Aye: All. Motion carried unanimously.

The Ordinance was assigned: No. S-532

Commissioner Chaney commented that he would like to see dispatch for all services under one (1) dispatch center and requested that City staff start conversations with other entities to accomplish this goal sooner rather than later.

REZONING R-1 TO C-2 FOR WICKHAM FAMILY FUNERAL HOME

Wickham Family Funeral Home is wanting to construct a new building at the northeast corner of Pine and North Grant. This proposed building will house the company's funeral home operations in Chanute. The land would need to be rezoned from R-1 to C-2 and a special use permit would also need to be issued by the City Commission.

On February 20, 2020 the Planning Commission considered this matter and unanimously voted to approve the rezoning and to allow the issuance of a special use permit.

General discussion was made. Comments were made by Community Services Director Ryan Follmer, Joe Morgan, Wickham Funeral Home Director Chad Wickham, and City Attorney David Brake.

Motion made by Commissioner Budreau, seconded by Commissioner Chaney, to pass an Ordinance Changing the Zoning Classification for Certain Lands in The City of Chanute. Voting Aye: All. Motion carried unanimously.

The Ordinance was assigned: No. S-533

Motion made by Commissioner Fairchild, seconded by Commissioner Budreau, to pass an Ordinance Granting Approval of a Special Use Permit for the Operation of a Funeral Home on Certain Lands Located in the City of Chanute, Kansas, Under the Authority Granted by the Zoning Regulations of the City of Chanute, Kansas. Voting Aye: All. Motion carried unanimously.

The Ordinance was assigned: No. S-534

CONSIDER ORDINANCE ESTABLISHING A CITY LAND BANK

Discussions have been ongoing between commissioners and other community leaders concerning creation of a Land Bank for the City of Chanute. Kansas statute authorizes a city to create a land bank and numerous other cities in Kansas have done so.

Given CRDA's role with area economic development, it makes sense for that agency to take the lead in developing the land bank. CRDA has drafted land bank proposed policies for City Commission consideration.

CRDA Executive Director Matt Godinez provided a brief overview of the proposed Land Bank Ordinance and Policies.

General discussion was made. Comments were made by CRDA Executive Director Matt Godinez, City Manager Jeff Cantrell, and City Attorney David Brake.

Motion made by Commissioner Fairchild, seconded by Commissioner Budreau, to pass an Ordinance Adopting Chapter 2.94 of the Chanute Municipal Code Creating a Land Bank for the City of Chanute.

Further discussion was made. Comments were made by City Manager Jeff Cantrell.

CRDA Executive Director Matt Godinez will provide a copy of the Land Bank By-Laws to the City Commission.

Mayor LaRue called for a vote for the motion on the floor. Voting Aye: All. Motion carried unanimously.

The Ordinance was assigned: No. 2635

APPLICATION FOR SPECIAL EVENT PERMIT TO SELL CEREAL MALT BEVERAGE

Main Street Chanute has applied for a Special Event License to Sell Cereal Malt Beverages. They will be hosting a Blarney Bar at 102 N Highland (Masonic Lodge #103) during the annual Main Street Chanute’s Pub Crawl Celebration on March 14, 2020.

Prior to licensing an inspection of the premises will be made and approved by the City Building Inspector and Fire Department. Clearance by the Police Department has been made.

The City Special Event License fee of \$25 for on premise consumption and the State Cereal Malt Tax of \$25 have been paid.

Motion made by Commissioner Budreau, seconded by Commissioner Fairchild, to approve the application for a Cereal Malt Beverage License upon inspection approval from the City Building Inspector and Fire Department.

APPOINT ONE MEMBER AND REAPPOINT ONE MEMBER TO THE CHANUTE PUBLIC LIBRARY BOARD OF TRUSTEES

Kara Hale, Director, Chanute Public Library, is requesting that the City Commission appoint one member to the Library Board to replace Shari Wendt; she will complete her second full term in April. Ms. Hale is also requesting that the City Commission reappoint Linda Tiegreen to serve a second term.

The Library Board of Trustees recommends appointment of Wendy Hoops and reappointment of Linda Tiegreen to the Chanute Public Library Board of Trustees. Both are interested in serving. (Appointment: Mayor with consent of the City Commission/4-year term).

General discussion was made. Comments were made by City Attorney David Brake.

Mayor LaRue, with consent of City Commission, appointed Wendy Hoops and reappointed Linda Tiegreen to the Chanute Public Library Board of Trustees for a 4-year term, beginning May 1, 2020.

PROPERTY RESOLUTION – 720 S MALCOLM

PROPERTY RESOLUTION – 0 N LEE

PROPERTY RESOLUTION – 511 N CENTRAL

General discussion was made.

Motion made by Commissioner Berthot, seconded by Commissioner Fairchild, to adopt resolution declaring that the above properties are in violation of Chanute Municipal Codes and authorizing abatement of certain nuisances as presented. Voting Aye: All. Motion carried unanimously.

The Resolutions were assigned: No. 2020-12, No. 2020-13, and No. 2020-14

COMMISSION COMMENTS

Commissioner Fairchild commented on capital improvement items and the need to include a City Storm Drain Rehabilitation Project during the budget process. He also requested future review and update of the City’s Comprehensive Plan.

Commissioner Fairchild read the City's Mission Statement "Chanute is an exceptional community creating opportunities by investing in the future, while building on our successes." He suggested the creation of a Community Dashboard for input and to use it as a measurable device when looking at the City's Mission Statement.

Commissioner Budreau commented that the City Commission needs to identify City projects by low to high priority.

Commissioner Budreau reported that he researched area Downtown Revitalization Board models, funding, and cost sharing. He requested future discussion relating to creation of a Downtown Revitalization Board. He also reported that his research included residential revitalization models.

Commissioner Chaney commented on the US 169 Hwy Upgrade Project from Welda north to Garnett, the 35th Street Project Detour, future quarterly meetings with the Neosho County Commission, the building at 112 W Main, and the new City sign located in front of the Memorial Building.

Commissioner Chaney commented on the 2020 Census and requested that CRDA Director of Programming Kim Ewert provide an update to the City Commission.

CRDA Director of Programming Kim Ewert provided a brief summary of the 2020 Census Project and stressed the importance of completing your census.

Commissioner Chaney requested an update on the Santa Fe Ballfield Complex Project.

General discussion was made. Comments were made by City Manager Jeff Cantrell and Parks Director Todd Newman.

City Manager Cantrell provided a brief overview of the project and reported that the City's side of the project is nearing completion. He reported that USD No. 413 is working on executing a new contract for turf installation relating the Santa Fe Ball Complex Interlocal Agreement between the City of Chanute and USD No. 413.

Parks Director Todd Newman provided a brief summary of the project schedule. He also reported that the Chanute Recreation Commission will be short two (2) fields this season relating to scheduling baseball/softball activities.

Commissioner Berthot commented on the City's storm drain infrastructure issues and requested County involvement relating to City limit boundary water exits and County property.

General discussion was made. Comments were made by City Manager Jeff Cantrell.

City Manager Jeff Cantrell provided a brief update relating to this item.

Mayor LaRue requested follow-up of previous discussion relating to installation of post around the American Legion Veteran Memorial located at Santa Fe Park.

City Manager Jeff Cantrell provided a brief update relating to this item.

ADJOURNMENT

Motion made by Commissioner Fairchild, seconded by Commissioner Budreau, to adjourn.
Voting Aye: All. Motion carried unanimously. Meeting adjourned at 8:40 p.m.

Tina L Bailey, CMC
City Clerk