

CALL TO ORDER – PLEDGE OF ALLEGIANCE

Mayor Sam Budreau presided and called the meeting to order at 6:30 p.m., the Pledge of Allegiance was recited.

Commissioners Present: Mayor Sam Budreau and Commissioners Phillip Chaney, Tim Fairchild, Jacob LaRue, and Eddie Rosenberger.

Staff Present: Jeff Cantrell, City Manager; David Brake, City Attorney; Tina Bailey, City Clerk; Cory Kepley, Chief Finance Officer; Rick Willis, IT Director; Wayne Robinson, Public Works Director; and Todd Newman, Cemetery and Parks Director.

INVOCATION

The invocation was given by Vice Mayor Jacob LaRue.

AGENDA

Mayor Budreau requested the addition of Agenda Item 10B – Executive Session – Discussion of Non-Elected Personnel. The amended Agenda was approved on motion by Commissioner Rosenberger, seconded by Commissioner LaRue. Voting Aye: All. Motion carried unanimously.

CONSENT AGENDA

The Consent Agenda is used to approve non-controversial or routine matters by a single motion and vote. The Consent Agenda consisted of the following:

- Minutes – City Commission – November 12, 2019
- Warrant Register dated November 13, 2019
- Warrant Register dated November 20, 2019
- Main Street Chanute Request to Block Certain City Streets in Order to Hold 28th Annual Christmas Parade of Lights

Motion made by Commissioner Fairchild, seconded by Commissioner Rosenberger, to approve the Consent Agenda. Voting Aye: All. Motion carried unanimously.

PUBLIC COMMENTS

Ruthann Boatwright, Main Street Chanute Executive Director commented on upcoming Main Street events and the Main Street Pavilion Holiday Lighting.

CITY MANAGER'S REPORT

City Manager Jeff Cantrell distributed a copy of an Investment Grade Audit prepared by Energy Solutions Professionals (Energy Audit Study) to the City Commission. City Manager Cantrell provided a brief overview of the study.

General discussion was made.

City Manager Cantrell's recommendation to the City Commission was to take no specific action for engagement with Energy Solutions Professionals.

OLD BUSINESS

TURF AGREEMENT – SANTA FE BALL COMPLEX

District staff have provided an Interlocal Agreement between the City of Chanute and United School District No. 413 for purposes of covering costs associated with turf installation at the Santa Fe Ball Complex. A copy was provided to the City Commission for review.

The City would essentially perform as transfer agent in making payment to the contractor.

General discussion was led by Parks Director Todd Newman. Comments were made City Attorney David Brake.

Motion made by Commissioner LaRue, seconded by Commissioner Rosenberger, to pass an Ordinance authorizing an Interlocal Agreement Between the City of Chanute, Kansas, and Unified School District No. 413, Neosho County. Voting Aye: All. Motion carried unanimously.

The Ordinance was assigned: No. S-531

STORM WATER STUDY

At a recent Commission meeting, it was decided that additional discussion relating to storm water improvements be discussed.

Costs relating to a potential study versus actual improvement projects, fall within two separate categories. A city-wide study has been estimated by Wilson and Company in the \$100,000 range. A typical city the size of Chanute could project \$15m-\$20m in overall projects. These projects take many years to complete and require prioritization.

Brian Spano with the engineering firm of Wilson & Company distributed an example of a Storm Water Master Plan to the City Commission for review. Mr. Spano reported that this Study was done for a similar city the size of Chanute and provided a brief overview of the Study.

General discussion was led by Wilson and Company Engineer Brian Spano. Comments were made by City Manager Jeff Cantrell and IT Director Rick Willis.

NEW BUSINESS

SANITARY SEWER COLLECTION SYSTEM IMPROVEMENT (SSCSI) PHASE 4 PROJECT UPDATE – WILSON & COMPANY

Brian Spano with the engineering firm of Wilson & Company provided the Commissioners with an update on Phase 3 & 4 of the SSCI Project. He also provided a brief update on the Wastewater Treatment Plant Project.

General discussion was made.

GRANT SUPPORT LETTER

Neosho Memorial Regional Medical Center Foundation Director Anna Methvin thanked the City of Chanute for their Letter of Support for application of a 2020 Rural Health Network Development Planning Grant. Ms. Methvin provided a brief overview of the Grant and reported that the hospital is working together with Ashley Clinic, USD 413, Southeast Kansas Mental Health, and KU Center for Telemedicine and Telehealth.

General discussion was made.

2019 BUDGET AMENDMENT – PUBLISH NOTICE OF PUBLIC HEARING

Kansas statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in revenue other than ad valorem property taxes.

The City will have fund modifications that will require an amendment to be conducted.

To do this, a notice of public hearing to amend the budget must be published in the local newspaper. The City is obligated to provide a 10-day notice, from date of publication, for purposes of conducting a budget hearing.

Chief Finance Officer Cory Kepley distributed a handout titled “2019 Amended Budget Notes” to the Commission for review.

General discussion was made. Comments were made by Chief Finance Officer Cory Kepley, City Manager Jeff Cantrell, and IT Director Rick Willis.

Motion made by Commissioner Fairchild, seconded by Commissioner Rosenberger, to authorize the City to publish the Notice of the Budget Hearing amending the 2019 Budget and to set the date of the Public Hearing for December 9, 2019. Voting Aye: All. Motion carried unanimously.

PROPERTY RESOLUTION – 112 WEST MAIN

General discussion was made. Comments were made by City Attorney David Brake and City Manager Jeff Cantrell.

Motion made by Commissioner Fairchild, seconded by Commissioner Rosenberger, to adopt resolution declaring that the above property is in violation of Chanute Municipal Codes and authorizing abatement of certain nuisances as presented. Voting Aye: All. Motion carried unanimously.

The Resolution was assigned: No. 2019-81

PROPERTY RESOLUTION – 11 NORTH CENTRAL

PROPERTY RESOLUTION – 14 NORTH CENTRAL

PROPERTY RESOLUTION – 1118 NORTH FOREST

Motion made by Commissioner Rosenberger, seconded by Commissioner LaRue, to adopt resolution declaring that the above properties are in violation of Chanute Municipal Codes and authorizing abatement of certain nuisances as presented. Voting Aye: All. Motion carried unanimously.

The Resolutions were assigned: No. 2019-82, No. 2019-83, and No. 2019-84

EXECUTIVE SESSION – PRELIMINARY DISCUSSION OF THE ACQUISITION OF REAL PROPERTY

Motion made by Commissioner Chaney, seconded by Commissioner Rosenberger, that the City Commission recess into executive session to discuss preliminary discussion of the acquisition of real property exception, K.S.A. 75-4319(b)(6). The open meeting will resume in the City Commission Chambers at 7:55 p.m. Voting Aye: All. Motion carried unanimously.

The City Commission returned to open session at 7:55 p.m.

No action taken.

EXECUTIVE SESSION – DISCUSSION OF NON-ELECTED PERSONNEL

Motion made by Commissioner Chaney, seconded by Commissioner LaRue, that the City Commission recess into executive session to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1). The open meeting will resume in the City Commission Chambers at 8:06 p.m. Voting Aye: All. Motion carried unanimously.

The City Commission returned to open session at 8:06 p.m.

No action taken.

COMMISSION COMMENTS

Commissioner LaRue requested that the Commission review City Special Sales Tax Fund and consider forming a committee for input and prioritize use of the funds. Commissioner LaRue requested a copy of the special sales tax ballot question.

General discussion was made.

Commission consensus was to place this item on a future Agenda for review and discussion.

Commissioner LaRue requested follow-up on Bernie Neyer's report of a drainage issue at one of his properties.

City Manager Cantrell reported no action taken.

Commissioner Chaney commented on downtown Christmas lighting and decorations. He would like to see more decorations next year.

General discussion was made. Comments were made by Main Street Chanute Executive Director Ruthann Boatwright.

Mrs. Boatwright commented on the recent Budget Work Sessions and her recollection of Commission approval of \$9,000 to upgrade downtown Christmas decorations.

Commission consensus was to place this item on the Agenda at a future meeting for review and discussion.

Commissioner Rosenberger wished everyone a Happy Thanksgiving and safe travels.

Mayor Budreau commented on a recent call he received relating to sidewalks.

General discussion was made. Comments were made by City Manager Jeff Cantrell.

Mayor Budreau requested that the Commission consider future discussion of reduced tier rates for fiber to small businesses.

General discussion was made. Comments were made by City Manager Jeff Cantrell.

Mayor Budreau commented on recent laws relating to "The Right for Women to go Topless in Public". He commented that private enforcement can be made by posting "No Shirts, No Shoes, No Service".

ADJOURNMENT

Motion made by Commissioner Rosenberger, seconded by Commissioner Fairchild, to adjourn. Voting Aye: All. Motion carried unanimously. Meeting adjourned at 8:21 p.m.

Tina L Bailey, CMC
City Clerk