



**MUST BE KEPT WITH VEHICLE AT ALL TIMES**

**STEPS FOR OBTAINING SPECIAL PURPOSE VEHICLE (SPV) ANNUAL PERMIT:**

1. PICK UP YOUR "SPV APPLICATION FOR REGISTRATION AND LICENSE" FORM IN THE CHANUTE POLICE DEPARTMENT OR OBTAIN ONE ONLINE AT: [WWW.CHANUTE.ORG](http://WWW.CHANUTE.ORG)
2. UPON COMPLETION OF SPV APPLICATION, MAKE SURE YOUR SPV IS EQUIPPED WITH THE FOLLOWING **PRIOR** TO VEHICLE INSPECTION:
  - AFFIX SLOW MOVING VEHICLE EMBLEM ON THE REAR OF THE VEHICLE IN COMPLIANCE WITH K.S.A. 8-1717.
  - AFFIX BRIGHT ORANGE TRIANGLE FLAG NO LESS THAN 84 INCHES OFF GROUND LEVEL ON THE REAR OF VEHICLE.
3. CONTACT THE CHANUTE POLICE DEPARTMENT TO MAKE ARRANGEMENTS FOR SPV INSPECTION. UPON INSPECTION, BE PREPARED TO PROVIDE THE CHANUTE PUBLIC SAFETY OFFICER THE FOLLOWING:
  - COMPLETED APPLICATION FOR REGISTRATION AND LICENSE FORM
  - PROOF OF LIABILITY INSURANCE
  - PROOF OF VALID DRIVER'S LICENSE

IF SPV PASSES INSPECTION, THE PUBLIC SAFETY OFFICER WILL SIGN REGISTRATION FORM AND RETURN IT TO YOU. IF SPV DOES NOT PASS INSPECTION, YOU WILL BE INFORMED BY THE OFFICER WHAT YOU NEED TO DO IN ORDER TO COMPLY.

4. AFTER YOUR SPV HAS SUCCESSFULLY PASSED INSPECTION, SUBMIT THE FOLLOWING TO COMMUNITY SERVICES OFFICE (LOCATED ON 1<sup>ST</sup> FLOOR OF MEMORIAL BUILDING):
  - COMPLETED "SPV APPLICATION FOR REGISTRATION AND LICENSE" FORM
  - PROOF OF VALID DRIVER'S LICENSE (COPY WILL BE KEPT ON FILE)
  - PROOF OF LIABILITY INSURANCE (COPY WILL BE KEPT ON FILE)
  - \$50 – ANNUAL REGISTRATION FEE

COMMUNITY SERVICES WILL ISSUE YOUR SPV REGISTRATION STICKER WHICH YOU WILL VISIBLY DISPLAY ON THE **LEFT REAR BUMPER** OF YOUR SPV.

5. SPV PERMITS MUST BE RENEWED ANNUALLY IN JANUARY OF EVERY YEAR.
6. UTV's are not allowed on K-39 Hwy. (Elm Street East from City Limits to Lincoln Avenue, Lincoln Avenue from Elm Street to Cherry Street and all of Cherry Street)
7. Golf Carts/10.50.090 – Prohibited streets.  
Other than to cross, it is a violation of this ordinance for a golf cart to be operated on any of the following streets:
  1. North Lincoln
  2. Santa Fe Avenue
  3. 39 Highway
  4. Cherry Street
  5. 14<sup>th</sup> Street
  6. 35<sup>th</sup> Street