

CALL TO ORDER – PLEDGE OF ALLEGIANCE

Mayor Jacob LaRue presided and called the meeting to order at 6:30 p.m., the Pledge of Allegiance was recited.

Commissioners Present: Mayor Jacob LaRue and Commissioners Kevin Berthot, Phillip Chaney and Tim Fairchild.

Commissioners Absent: Commissioner Sam Budreau.

Staff Present: Todd Newman, City Manager; David Brake, City Attorney (via Zoom); Tina Bailey, City Clerk; Ryan Follmer, Assistant City Manager; and Cory Kepley, Chief Finance Officer.

INVOCATION

The invocation was given by Mayor Jacob LaRue.

AGENDA

The Agenda was approved on motion by Commissioner Berthot, seconded by Commissioner Fairchild. Voting Aye: All. Motion carried unanimously.

CONSENT AGENDA

The Consent Agenda is used to approve non-controversial or routine matters by a single motion and vote. The Consent Agenda consisted of the following:

- Minutes – City Commission – November 9, 2020
- Warrant Register dated November 10, 2020
- Warrant Register dated November 18, 2020
- Main Street Chanute Request to Block Certain City Streets in order to hold 29th Annual Christmas Parade of Lights

General discussion was made. Comments were made by City Manager Todd Newman.

Motion made by Commissioner Berthot, seconded by Commissioner Fairchild, to approve the Consent Agenda. Voting Aye: All. Motion carried unanimously.

PUBLIC COMMENTS

None

CITY MANAGER'S REPORT

City Manager Todd Newman gave his report on City activities and operations. Items reported on included an update on City holiday hours, the Katy Park Pickle Ball Court, the City's new Planning and Development Director Susan Galemore, and the Fiber Project/CERG Grant.

City Manager Todd Newman distributed a "CERG Project Milestones & Completion Report" and requested that Power Plant Superintendent Brandon Westerman and Assistant City Manager Ryan Follmer provide the City Commission with a brief project update.

General discussion was made. Comments were made by City Manager Todd Newman, Power Plant Superintendent Brandon Westerman, and Assistant City Manager Ryan Follmer.

NEW BUSINESS

2020 BUDGET AMENDMENT – PUBLISH NOTICE OF PUBLIC HEARING

Kansas statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in revenue other than ad valorem property taxes.

The City will have fund modifications that will require an amendment to be conducted.

To do this, a notice of public hearing to amend the budget must be published in the local newspaper. The City is obligated to provide a 10-day notice, from date of publication, for purposes of conducting a budget hearing.

Chief Finance Officer Cory Kepley distributed a handout titled "2020 Amended Budget Notes" to the Commission for review.

General discussion was made. Comments were made by Chief Finance Officer Cory Kepley and City Manager Todd Newman.

Motion made by Commissioner Fairchild, seconded by Commissioner Berthot, to authorize the City to publish the Notice of the Budget Hearing amending the 2020 Budget and to set the date of the Public Hearing for December 14, 2020. Voting Aye: All. Motion carried unanimously.

APPLICATION FOR 2020 LICENSE TO SELL CEREAL MALT BEVERAGE

It is the City's policy to inspect the premises of any business applying for a Cereal Malt Beverage License. The business at 1702 South Santa Fe – GPM Southeast, LLC has applied for a Cereal Malt Beverage License.

Prior to licensing clearance by the Police Department will be made and an inspection of the premises will be made and approved by the City Building Inspector and Fire Department.

Motion made by Commissioner Fairchild, seconded by Mayor LaRue, to approve the application from GPM Southeast, LLC, for a 2020 Cereal Malt Beverage License upon clearance by the Police Department and inspection approval by the City Building Inspector and Fire Department. Voting Aye: All. Motion carried unanimously.

PROPERTY RESOLUTION – 1314 SOUTH SANTA FE

PROPERTY RESOLUTION – 528 NORTH HIGHLAND

PROPERTY RESOLUTION – 120 SOUTH GARFIELD

PROPERTY RESOLUTION – 909 WEST WALNUT

PROPERTY RESOLUTION – 1420 SOUTH EVERGREEN

Motion made by Commissioner Berthot, seconded by Commissioner Fairchild, to adopt resolution declaring that the above properties are in violation of Chanute Municipal Codes and authorizing abatement of certain nuisances as presented. Voting Aye: All. Motion carried unanimously.

The Resolutions were assigned: No. 2020-87, No. 2020-88, No. 2020-89, No. 2020-90, and No. 2020-91

COMMISSION COMMENTS

Commissioner Fairchild wished everyone a Happy Thanksgiving.

Commissioner Chaney welcomed the City's new Planning and Development Director Susan Galemore.

Commissioner Chaney commented on the new downtown Christmas decorations and his disappointment that City tax dollars were used to purchase the decorations and banners.

Commissioner Chaney resigned as the City's Commission Liaison for the Chamber Tourism Board.

Commissioner Chaney requested that the Commission consider defunding the Chamber Tourism Office and Chanute Main Street. He requested that the City send a letter cancelling their contracts as of December 31, 2021.

General discussion was made. Comments were made by City Manager Todd Newman.

Commission consensus was to place this item on the next Agenda for further review and discussion.

Commissioner Berthot commented on the Downtown Revitalization Committee and reported that with Commission consensus he would accept Commissioner's Chaney's request to switch City Commission Liaison representation on the Downtown Revitalization Committee and Chamber Tourism Board.

General discussion was made.

Commission consensus was to appoint Commissioner Chaney to the Downtown Revitalization Committee and Commissioner Berthot to the Chamber Tourism Board.

Commission consensus was for all committees and boards with a City Commission Liaison to provide the City Manager's office with a copy of meeting minutes for City Commission review. Future minutes received will be placed on the Consent Agenda.

Mayor LaRue expressed his condolences to the family of Marie Hawkins and that she was a valued City employee and will be missed.

Mayor LaRue suggested that the Commission consider authorizing City staff to place COVID-19 CDC guidelines on the City's website and Facebook page.

General discussion was made.

City Manager Todd will research options and report back to the City Commission.

ADJOURNMENT

Motion made by Commissioner Fairchild, seconded by Commissioner Berthot, to adjourn.
Voting Aye: All. Motion carried unanimously. Meeting adjourned at 7:40 p.m.

Tina L Bailey, CMC
City Clerk