

**CALL TO ORDER – PLEDGE OF ALLEGIANCE**

Mayor Jacob LaRue presided and called the meeting to order at 6:30 p.m., the Pledge of Allegiance was recited.

Commissioners Present: Mayor Jacob LaRue and Commissioners Phillip Chaney and Tim Fairchild.

Commissioners Absent: Commissioners Sam Budreau and Kevin Berthot.

Staff Present: Todd Newman, City Manager; David Brake, City Attorney (via Zoom); Tina Bailey, City Clerk; Ryan Follmer, Assistant City Manager; Cory Kepley, Chief Finance Officer; and Wayne Robinson, Public Works Director.

**INVOCATION**

The invocation was given by Commissioner Phillip Chaney.

**AGENDA**

Mayor LaRue requested the addition of an Agenda Item 10-Executive Session to Discuss Non-Elected Personnel. The amended Agenda was approved on motion by Commissioner Fairchild, seconded by Commissioner Chaney. Voting Aye: All. Motion carried unanimously.

**CONSENT AGENDA**

The Consent Agenda is used to approve non-controversial or routine matters by a single motion and vote. The Consent Agenda consisted of the following:

- Minutes – City Commission – October 12, 2020
- Warrant Register dated October 14, 2020
- Warrant Register dated October 21, 2020
- Appoint One Member to the Downtown Revitalization Committee

General discussion was made. Comments were made by Assistant City Manager Ryan Follmer.

Motion made by Commissioner Fairchild, seconded by Commissioner Chaney, to approve the Consent Agenda. Voting Aye: All. Motion carried unanimously.

**PUBLIC COMMENTS**

Gene Huston & Gilbert Haynes, We Are 1 Chanute - Neighbors Helping Neighbors representatives provided an update on this year's projects. The group is setting projects for

next year and requested that the City Commission consider waving 2021 landfill fees and a contribution in the amount of \$25,000.

General discussion was made. Comments were made by City Manager Todd Newman.

Commission consensus was for the group to provide the City Manager's office with a list of expenditures for 2021 and to place this item including City funding options on the next Agenda for further discussion and consideration.

### **CITY MANAGER'S REPORT**

City Manager Todd Newman gave his report on City activities and operations. Items reported on included an executed agreement with Blackstone Environmental for 2020 environmental engineering services for the City Landfill and a reminder of the upcoming Work Session scheduled for Monday, November 2, 2020, 5:30 p.m.

City Manager Newman provided an update on the City's CERG Grant.

General discussion was made. Comments were made by City Manager Todd Newman.

### **PUBLIC HEARING**

#### **CONDUCT PUBLIC HEARING FOR NEIGHBORHOOD REVITALIZATION PLAN RENEWAL**

Conduct a Public Hearing on the Renewal of the Neighborhood Revitalization Plan and for that purpose, Mayor LaRue opened a hearing at 7:05 p.m.

As there were no comments from the public the Public Hearing was closed at 7:06 p.m.

### **NEW BUSINESS**

#### **RENEW NEIGHBORHOOD REVITALIZATION PLAN AND INTERLOCAL AGREEMENT WITH NEOSHO COUNTY**

The Neighborhood Revitalization Plan is intended to promote the revitalization of the area of the City of Chanute through the rehabilitation, conservation or redevelopment of the area in order to protect the public health, safety or welfare of the residents of the City. The City of Chanute works with Neosho County for the implementation of the program.

A Public Hearing for the renewal of the Neighborhood Revitalization Plan has been conducted.

General discussion was made. Comments were made by City Attorney David Brake and CRDA Executive Director Matt Godinez.

Motion made by Commissioner Fairchild, seconded by Mayor LaRue, to pass an Ordinance to Renew the Neighborhood Revitalization Plan as presented. Voting Aye: All. Motion carried unanimously.

The Ordinance was assigned: No. S-539

Motion made by Mayor LaRue, seconded by Commissioner Fairchild, to approve and authorize the Mayor to execute a new Interlocal Agreement with Neosho County. Voting Aye: All. Motion carried unanimously.

**REQUEST FOR DISTRIBUTION OF FUNDS – CHANUTE CDBG-CV GRANT**

At the July 27, 2020 regular meeting the City Commission approved the City’s local plan to distribute the \$132,000 in CDBG Grant funds.

The City received a letter from Chanute Regional Development Authority Executive Director Matt Godinez, reporting that CRDA have two business applications that meet the local plan’s criteria and are now ready for City Commission review. Applicants are Playmakers - \$35,262.42 and Consignment - \$17,151.07. Grant No. 20-CV-008 has \$38,384.95 remaining funds available for distribution.

General discussion was made. Comments were made by CRDA Executive Director Matt Godinez and SEKRPC Planning & Development Consultant Susan Galemore.

Motion made by Mayor LaRue, seconded by Commissioner Fairchild, to approve that Playmakers receive distribution of funds in the amount of \$ 22,005.58 from Chanute CDBG-CV Grant No. 20-CV-008. Voting Aye: All. Motion carried unanimously.

Motion made by Mayor LaRue, seconded by Commissioner Chaney, to approve that Consignment receive distribution of funds in the amount of \$16,379.37 from Chanute CDBG-CV Grant No. 20-CV-008 and to authorize the Mayor to sign the Agreement Regarding Duplication of Benefits. Voting Aye: All. Motion carried unanimously.

**DISCUSSION AND REVIEW OF THE DEPOT JOINT USE AND LEASE AGREEMENT**

On behalf of the Depot Management Committee, Safari Museum Director Conrad Froehlich and Library Director Kara Hale provided a brief overview of their request. They requested that the City Commission consider updating and clarifying the current Depot Joint Use and Lease Agreement by splitting this agreement into two (2) agreements, one (1) for each entity.

General discussion was made. Comments were made by City Manager Todd Newman and City Attorney David Brake.

Commission consensus was for each entity to work with the City Manager’s office, drafting an outline for each lease agreement. This item will be placed on a future Agenda for further review and discussion.

**CONSIDER APPROVAL OF MILL AND OVERLAY PROJECT**

During the regular City Commission Meeting on August 10, 2020 discussion was made and the governing body requested that city staff update bids towards a Mill and Overlay Project. Staff has received updated bids from Bettis Asphalt and Heckert Construction Co., Inc.

Staff is requesting replacement of asphalt pavement along South Santa Fe from 35th Street to 450-feet North of 21st Street. Construction will take place next spring and city staff is requesting approval of the project to allow placement on the contractors work order.

General discussion was made. Comments were made by Public Works Director Wayne Robinson and City Manager Todd Newman.

Motion made by Commission Fairchild, seconded by Commissioner Chaney, to authorize the City Manager to execute the proposal with Bettis Asphalt in the amount of \$318,350.65, Special Highway Funds, as presented. Voting Aye: All. Motion carried unanimously.

**PROPERTY RESOLUTION – 115 NORTH HIGHLAND**

**PROPERTY RESOLUTION – 419 WEST 3RD**

**PROPERTY RESOLUTION – 15 SOUTH WESTERN**

**PROPERTY RESOLUTION – 505 SOUTH ASHBY**

**PROPERTY RESOLUTION – 1501 SOUTH MALCOLM**

**PROPERTY RESOLUTION – 716 SOUTH WASHINGTON**

**PROPERTY RESOLUTION – 410 WEST 2ND**

**PROPERTY RESOLUTION – 807 NORTH WASHINGTON**

**PROPERTY RESOLUTION – 524 SOUTH GRANT**

Motion made by Commissioner Fairchild, seconded by Commissioner Chaney, to adopt resolution declaring that the above properties are in violation of Chanute Municipal Codes and authorizing abatement of certain nuisances as presented. Voting Aye: All. Motion carried unanimously.

The Resolutions were assigned: No. 2020-73, No. 2020-74, No. 2020-75, No. 2020-76, No. 2020-77, No. 2020-78, No. 2020-79, No. 2020-80, and No. 2020-81.

**EXECUTIVE SESSION – DISCUSSION OF NON-ELECTED PERSONNEL**

Motion made by Commissioner Chaney, seconded by Commissioner Fairchild, that the City Commission recess into executive session to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1). The open meeting will resume in the City Commission Chambers at 8:15 p.m. Voting Aye: All. Motion carried unanimously.

The City Commission returned to open session at 8:15 p.m.

No action taken.

**COMMISSION COMMENTS**

Commissioner Chaney commented on the City's Sewer Fund and I&I Project Transfers.

General discussion was made. Comments were made by City Manager Todd Newman, Chief Finance Officer Cory Kepley, and Assistant City Manager Ryan Follmer.

City Manager Newman reported that a project update will be provided at the City Commission Work Session scheduled for Monday, November 2, 2020, 5:30 p.m.

Mayor LaRue commented on this year's community Halloween events and street closures that have been approved by the City Commission.

Mayor LaRue encouraged everyone to get out and vote next Tuesday, November 3, 2020.

**ADJOURNMENT**

Motion made by Commissioner Fairchild, seconded by Mayor LaRue, to adjourn. Voting Aye: All.  
Motion carried unanimously. Meeting adjourned at 8:25 p.m.

Tina L Bailey, CMC  
City Clerk