

CALL TO ORDER – PLEDGE OF ALLEGIANCE

Mayor Jacob LaRue presided and called the meeting to order at 6:30 p.m., the Pledge of Allegiance was recited.

Commissioners Present: Mayor Jacob LaRue and Commissioners Kevin Berthot, Phillip Chaney, and Tim Fairchild.

Commissioners Absent: Commissioner Sam Budreau.

Staff Present: Todd Newman, City Manager; David Brake, City Attorney (via Zoom); Tina Bailey, City Clerk; Cory Kepley, Chief Finance Officer; and Kevin Jones, Fire Chief.

INVOCATION

The invocation was given by Mayor Jacob LaRue.

PROCLAMATION – NATIONAL BUSINESS WOMEN’S WEEK OCTOBER 18-24, 2020

Jacob LaRue, Mayor of the City of Chanute, proclaimed October 18-24, 2020 as Chanute’s National Business Women’s Week and urged all citizens in Chanute, all civic and fraternal groups, all educational associations, all news media and other community organizations to join in this salute to women by encouraging and promoting the celebration of the achievements of all women as they contribute daily to our economic, civic and cultural purposes.

Chanute’s BPW representative Nancy Kernick accepted the Proclamation.

AGENDA

The Agenda was approved on motion by Commissioner Berthot, seconded by Commissioner Fairchild. Voting Aye: All. Motion carried unanimously.

CONSENT AGENDA

The Consent Agenda is used to approve non-controversial or routine matters by a single motion and vote. The Consent Agenda consisted of the following:

- Minutes – City Commission – September 28, 2020
- Warrant Register dated September 30, 2020
- Warrant Register dated October 7, 2020
- Request to Temporarily Close South Highland, from 8th Street to 10th Street on the Evening of October 31, 2020

- Request for Annual Spook Parade

Motion made by Commissioner Berthot, seconded by Commissioner Fairchild, to approve the Consent Agenda. Voting Aye: All. Motion carried unanimously.

PUBLIC COMMENTS

Ruthann Boatwright, Main Street Chanute Executive Director reported on upcoming Main Street events.

Matt Godinez, Chanute Regional Development Authority (CRDA) Executive Director provided information relating to the County's SPARK Program and Chanute residents.

CITY MANAGER'S REPORT

City Manager Todd Newman reported on Chanute's \$1.6 million Fiber CERG Grant award. He reported that City staff has requested that Southeast Kansas Regional Planning Commission (SEKRPC) provide administrative services for the City's CERG Grant.

General discussion was made. Comments were made by City Manager Newman.

City Manager Newman reported that he would provide additional information to the City Commission once it is available.

City Manager Newman provided an update on the Commission's previous request relating to replacement of downtown banners. He reported that 77 banners need replaced at an estimated cost of \$15,000 with funding through the Tourism Fund. He reported that the City would move forward with this project, if no objections were received by the City Commission.

City Manager Newman commented on the City's Master Agreement with Wilson and Company and is recommending cancellation of the agreement.

General discussion was made. Comments were made by City Manager Newman and City Attorney David Brake.

Motion made by Commissioner Chaney, seconded by Commissioner Fairchild, to authorize the City Manager to terminate both the August 11, 2010 Master Agreement for Professional Engineering Services Agreement between the City of Chanute and Wilson & Company, Inc. Engineers & Architects and the March 23, 2020 Agreement between the City of Chanute and Wilson & Company, Inc., Engineers & Architects for Professional Services executed under past City Manager Jeff Cantrell. Voting Aye: All. Motion carried unanimously.

City Manager Newman requested that the City Commission consider holding a Work Session, Monday, November 2, 2020 at 5:30 p.m. in the Third Floor Alliance Room to review and discuss several current and future projects.

General discussion was made. Comments were made by City Manager Newman.

Discussion items included the City's I&I and Wastewater Treatment Plant Projects.

Commission consensus was to approve the request to hold a Work Session, Monday, November 2, 2020 at 5:30 p.m. in the Third Floor Alliance Room.

Further discussion was made relating to the City's Fiber Grant. Comments were made by City Manager Newman.

OLD BUSINESS

FIRE PROTECTION ORDINANCES FOR TIOGA, BIG CREEK, AND CANVILLE TOWNSHIPS

At the September 28, 2020 Chanute City Commission meeting the Commissioners voted to increase the fire protection contract costs to Tioga Township, Big Creek Township, and Canville Township by 2.5%.

Based on the action by the Commission, the required Ordinances are back before the Commission for approval. A copy of the Ordinances was provided to the City Commission for review.

General discussion was made. Comments were made by Fire Chief Kevin Jones.

Motion made by Commissioner Fairchild, seconded by Commissioner Berthot, to pass the Ordinances establishing 2021 Fire Protection Contract Price reflecting a 2.5% increase for Tioga, Big Creek, and Canville Townships. Voting Aye: All. Motion carried unanimously.

The Ordinances were assigned: No. S-536, No. S-537, and No. S-538

NEW BUSINESS

SET PUBLIC HEARING ON RENEWAL OF THE NEIGHBORHOOD REVITALIZATION PROGRAM

The Neighborhood Revitalization Plan (NRP) is intended to promote the revitalization of the area of the City of Chanute through the rehabilitation, conservation or redevelopment of the area in order to protect the public health, safety or welfare of the residents of the City. The current NRP will expire December 31, 2020.

Prior to formal action, a Public Hearing for the renewal of the Neighborhood Revitalization Program must be conducted.

General discussion was made. Comments were made by CRDA Executive Director Matt Godinez.

Motion made by Commissioner Chaney, seconded by Commissioner Berthot, to set a Public Hearing for the October 26, 2020 regular City Commission meeting to consider renewal of the Neighborhood Revitalization Plan. Voting Aye: All. Motion carried unanimously.

Commissioner Chaney requested that the City Commission consider creating a new program, including a five to ten year 100% tax abatement, benefiting residents that are building new construction homes on City infill lots.

General discussion was made. Comments were made by CRDA Executive Director Matt Godinez.

Commission consensus was for CRDA Executive Director Matt Godinez to work with the City Manager's office and present a new program at a future meeting for City Commission review and consideration.

REQUEST FOR DISTRIBUTION OF FUNDS – CHANUTE CDBG-CV GRANT

At the July 27, 2020 regular meeting the City Commission approved the City's local plan to distribute the \$132,000 in CDBG Grant funds. The approved plan was to have all funds approved and/or allocated at the City Commission meeting scheduled for October 26, 2020. At the same meeting the City Commission approved CRDA to submit individual applications to the City Commission for review and approval until the funds are depleted.

The City received a letter from Chanute Regional Development Authority (CRDA) Executive Director Matt Godinez, reporting that CRDA has one business application that meets the local plan's criteria and is now ready for City Commission review, 21st Century Entertainment (Opie's Pizza & Grill) - \$39,407.84.

General discussion was made. Comments were made by CRDA Executive Director Matt Godinez.

Motion made by Commissioner Chaney, seconded by Commissioner Berthot, to approve that 21st Century Entertainment (Opie's Pizza & Grill) receive distribution of funds up to their program maximum of \$50,000 from Chanute CDBG-CV Grant No. 20-CV-008 and to allow 20 days for 21st Century Entertainment to submit additional invoices to meet their program maximum. Voting Aye: All. Motion carried unanimously.

NEIGHBORHOOD REVITALIZATION APPLICATION - HAMMONS

Jeff Hammons has submitted an application under the Neighborhood Revitalization Program. It has been verified that the property listed under the scope of the application, 1002 W 4th - parcel identification number 067-044-20-0-30-28-009.00-0 is within the scope of the city limits of Chanute. The application has been reviewed by the Neosho County Appraisers office along with the Neosho County Treasurer's office. The application is now being submitted to the City Commissioner for review and consideration.

General discussion was made.

Motion made by Commissioner Berthot, seconded by Commissioner Fairchild, to approve the Neighborhood Revitalization Application from Jeff Hammons. Voting Aye: All. Motion carried unanimously.

CONSIDER AMENDMENT TO CITY'S SIDEWALK REPAIR PROGRAM

During the regular City Commission meeting on September 28, 2020 discussion was made during the City Manager's report for changes to the Sidewalk Repair Program. Staff is requesting a change in the original agreement that reads "whereby concrete is paid for by the property owner and labor is provided by the City".

Staff is requesting a change in verbiage to read "whereby concrete is paid for by the City and labor is paid for by the property owner". Changes to the original agreement will provide faster turnaround times by allowing local contractors to bid on the Sidewalk Repair Projects.

General discussion was made. Comments were made by City Manager Todd Newman.

City Manager Newman suggested setting a cap at \$600 per project and \$10,000 for the program. Mr. Newman reported that inspection of a project will be made prior to approval and upon completion to verify yardage purchased before reimbursement by the City is made.

Motion made by Commissioner Fairchild, seconded by Commissioner Berthot, to approve proposed changes as presented to the Sidewalk Repair Program. Voting Aye: All. Motion carried unanimously.

APPOINT ONE MEMBER TO THE DOWNTOWN REVITALIZATION COMMITTEE

At their July 13, 2020 meeting the City Commission agreed to accept applications for a Downtown Revitalization Committee consisting of seven (7) at-large voting members. At their August 24, 2020 meeting the City Commission appointed four (4) members to the board leaving three (3) remaining vacancies. Since that meeting one (1) appointed member declined their appointment to the board, leaving four (4) remaining vacancies.

The City Manager's office has received one (1) additional board application to date. The application was provided to the City Commission for review and consideration.

General discussion was made.

Motion made by Commissioner Chaney, seconded by Commissioner Fairchild, to appoint David Remboldt to the Downtown Revitalization Committee. Voting Aye: All. Motion carried unanimously.

PROPERTY RESOLUTION – 418 NORTH WASHINGTON

PROPERTY RESOLUTION – 1519 SOUTH HIGHLAND

PROPERTY RESOLUTION – 1008 WEST BEECH

PROPERTY RESOLUTION – 25 SOUTH GRETCHEN

PROPERTY RESOLUTION – 1501 SOUTH EDITH

PROPERTY RESOLUTION – 1812 SOUTH EDITH

General discussion was made. Comments were made by City Manager Todd Newman.

Motion made by Commissioner Chaney, seconded by Commissioner Fairchild, to adopt resolution declaring that the above properties are in violation of Chanute Municipal Codes and authorizing abatement of certain nuisances as presented. Voting Aye: All. Motion carried unanimously.

The Resolutions were assigned: No. 2020-67, No. 2020-68, No. 2020-69, No. 2020-70, No. 2020-71, and No. 2020-72.

COMMISSION COMMENTS

Commissioner Fairchild commented on the Fiber Grant and thanked City staff for their work. He also commented on fiber and fixed wireless options.

General discussion was made. Comments were made by City Manager Todd Newman.

Commissioner Fairchild commented on the recent meeting between Mayor LaRue and Chanute Elementary School first grader Gage Stich.

Commissioner Chaney reported that he is serving on the USD 413 Action Committee and will present additional information to the Commission at a future meeting.

Commissioner Berthot complimented City Staff for their partnership with USD 413 and the Santa Fe Ballfield Project.

General discussion was made. City Manager Todd Newman provided a brief project update and reported that the project completion date is set for November 20, 2020.

Commission consensus was to hold a “soft” lighting ceremony upon completion of the project. A joint dedication and ribbon cutting ceremony will be held at a future date.

Commissioner Berthot commented on the Fiber Grant and upcoming projects that will benefit the quality of life in Chanute.

Mayor LaRue thanked Gage Stich and his mother for meeting with him and that he appreciated Gage’s interest in learning about local government.

ADJOURNMENT

Motion made by Commissioner Fairchild, seconded by Commissioner Berthot, to adjourn.

Voting Aye: All. Motion carried unanimously. Meeting adjourned at 7:31 p.m.

Tina L Bailey, CMC
City Clerk